



# TOWN OF HUACHUCA CITY

The Sunset City

**HUACHUCA CITY TOWN COUNCIL  
PUBLIC MEETING NOTICE  
Thursday, August 24, 2023, at 6:00 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

## **AGENDA**

### **A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum
- c. Invocation

*Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.*

### **B. Call to the Public – Mayor**

*A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

### **C. Consent Agenda - Mayor**

*All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.*

- C.1 Consider approval of the Minutes of the Regular Council Meeting held on August 10, 2023.
- C.2 Consider approval of the Payment Approval Report.

**D. Unfinished Business before the Council – Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

**E. New Business Before Council - Mayor**

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**E.1 Discussion and/or Action [Spencer Forsberg]: Presentation of the Town's financials for the month of July.**

**E.2 Discussion and/or Action [Suzanne Harvey]: Approval of the agreement with the Arizona Department of Emergency and Military Affairs [AZDEMA] to provide reimbursement to the Town for purchase of two new police vehicles and radio equipment in support of the Police Department's enforcement activities relating to border crimes.**

**E.3 Discussion and/or Action [Suzanne Harvey]: Approval to pay Ruben A Villa & Associates, LLC, for budget development and related financial services rendered; and approval to contract with the firm for further services.**

**E.4 Discussion and/or Action [Suzanne Harvey]: Approval to earmark Highway User Revenue Funds [HURF] for potential Gila and School Drive improvement project.**

**E.5 Discussion and/or Action [Chief Thies]: After Action Review of the Town's National Night Out event.**

**E.6 Discussion and/or Action [Stephanie Fulton]: Approval of a grant from the Arizona Library Association and University of Arizona Center for Rural Health in the amount of \$4000.00 to begin a Huachuca City Library Diaper Bank.**

**E.7 Discussion and/or Action [Suzanne Harvey]: Approval to renew the agreement with Family Healthcare Amigos, an Arizona non-profit corporation, doing business as Lending Shed," for cooperation in operating a community lending shed for distributing free durable medical equipment and incontinence supplies to seniors and low-income households.**

**F. Reports of Current Events by Council**

## G. Adjournment

Posted at 5:00 PM on August , 2023, at the following locations:

<b>Town Hall Bulletin Board</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Hall Lobby</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Town Website</b> <a href="https://huachucacityaz.gov">https://huachucacityaz.gov</a>
<b>Huachuca City U.S. Post Office</b> 690 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Library</b> 506 N. Gonzales Blvd. Huachuca City, AZ 85616	<b>Huachuca City Police Department</b> 500 N. Gonzales Blvd. Huachuca City, AZ 85616

*Ms. Brandye Thorpe*

Town Clerk

Note: This meeting is open to the public. All interested people are welcome to attend. A copy of agenda background material provided to the Councilmembers, with the exception of confidential material relating to possible executive sessions, is available for public inspection at the Town Clerk's Office, 500 N. Gonzales Blvd., Huachuca City, AZ 85616, Monday through Friday from 8:00 a.m. to 5:00 p.m. or online at [www.huachucacityaz.gov](http://www.huachucacityaz.gov)

Individuals with disabilities who need a reasonable accommodation to attend or communicate at a town meeting, or who require this information in alternate format, may contact the Town at 456-1354 (TTY 456-1353) to make their needs known. Requests should be made as early as possible so there is sufficient time to respond.





# TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE  
HUACHUCA CITY TOWN COUNCIL  
August 10, 2023 AT 6:00 PM  
COUNCIL CHAMBERS  
500 N. GONZALES BLVD.  
HUACHUCA CITY, AZ 85616**

**A. Call to Order – Mayor**

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

**B. Roll Call.**

**Roll Call.**

**Present:** Johann Wallace, Christy Hirshberg, Cynthia Butterworth, Danielle Cardella, Jeffrey Ferro, Debra Trate, Town Manager Suzanne Harvey (Not voting), Town Clerk Brandye Thorpe (not voting), Town Attorney Thomas Benavidez (Not voting).

**Absent:** Jean Smelt

- a. Invocation

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Bill Stine, from 207 North Tribune Avenue, came before the Council to strongly encourage the Council to apply the adopted energy conservation code to existing houses as they're renovated. He talked about the recent reports on the Green House effect and the effect it's having on people. He has checked with Code Enforcement, and it has only been applied to "like one house" in the last 20 years. He brings up that when people switch from evaporative cooling they should be insulating as well. As doing one without the other usually results in the use of more electricity.

#### **D. Consent Agenda - Mayor**

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C.1 Consider approval of the Minutes of the Regular Council meeting held on July 27, 2023, and the Special Council meeting of August 3, 2023.

C.2 Consider approval of the Payment Approval Report.

**Motion:** Approval of the items on the Consent Agenda, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

**Motion:** Approve Items on the Consent Agenda, **Action:** Approve, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion passed unanimously.

#### **E. Unfinished Business before the Council – Mayor**

*Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.*

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**E.1 Discussion and/or Action [Suzanne Harvey]: Update on the Skyline Drive Reconstruction and Skyline Pathway improvement projects.**

**Motion:** Update on the Skyline Drive reconstruction and Skyline Pathway improvement projects, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Cynthia Butterworth.

Manager Harvey informs the Council that the Town has received the money. It was received last week and is in the bank. We have reached out to ADOT and asked them to manage the projects for the Town. The discussions with them ended with if the bids for design are too high, they're going to come back and let us know and give us an opportunity to pullback that request. Manager Harvey thinks, based on what we know so far, it would be best to let them manage the project because this is what they do. Within the next week we should be having a project manager assigned, they'll do their logging process, and then they'll put together an IGA that will come back to Council for approval for them to manage these two projects for us. Manager Harvey assures the Council that this isn't on the wayside, there is just a lot of paperwork involved in getting it started.

Council had no questions.

Mayor Wallace commented that he doesn't want this money sitting in the normal earning account.

Manager Harvey agrees.

Mayor Wallace comments that he really thinks that 's the best idea, so we know for sure what's really in the Earning account.

**Motion:** move the cash into a separate account, **Action:** Direct Staff, **Moved by** Johann Wallace, **Seconded by** Jeffery Ferro.

Motion passed unanimously.

## **E.2 Discussion and/or Action [Suzanne Harvey]: Authorization to pursue more advantageous banking arrangements for the Town's various financial accounts, including possibly changing banks and or depositing in the Local Government Investment Pool.**

**Motion:** Authorization to pursue more advantageous banking arrangements for the Town's various financial accounts, including possibly changing banks and or depositing in the Local Government Investment Pool., **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Jeffery Ferro.

Manager Harvey starts by telling Council that in their packets they have the budget sheets for June and the previous year. It's lost about \$90,000 in the investment account. This loss is what prompted this. This is Taxpayer money and surely, we can do something safer with it. We haven't seen yield; we've only seen loss for the last two years so Manager Harvey started to look at possibilities for what we could do. Mr. Via, who helped us create our budget, told me about the Local Government Investment Pool, which is something she had never heard of. It's a very safe place for small cities and towns to put their money. The yield is not great, but it is much safer than other traditional banks. She had provided a flyer for Council in their packets. The cost is \$55 annually per hundred thousand dollars, which is not a huge amount. Initially Manager Harvey only brought this forward to say "hey can we look at moving our investment fund?", which has about \$900,000 in it, this is not intermingled with our operating fund or our

budget at all. It's a separate account. Manager Harvey tells the Mayor and Council that she is looking for direction to look into finding a better way and safer place to put that money. But while doing this and through conversations with the Mayor, perhaps we should look at our operation budget as well. She tells them that she doesn't have information on that for them tonight, but she would like permission to start looking into this. To include checking with other banks and seeing what their services would be, what their fees would be, what their rates would be. Asking other cities and towns where they put their money and if they know of any services that would be beneficial to us. And to consider moving money received, like the AARP money to something less liquid but with yield like a CD. A lot of Cities and Towns are breaking up their money and putting what they don't use in their day to day into CD's and getting really good interest rates right now. She sums it up as she wants to make sure this is something that the Council is interested in before she spends a lot of time getting information on it.

Mayor Wallace comments that he is fully interested in this as well as personally unhappy with the Town's current bank and members of the Council all know. He definitely wants to make sure that whatever is found is highly secure, even if it's low yielding. He comments that it's unlikely that we'll find a "golden goose" but the amount of loss we've had over the last two years speaks for itself. He says to go for it and asks if Manager Harvey wants direction tonight to go forward with the Local Government Investment Pool?

Manager Harvey answers no.

Councilmember Trate Comments that she just saw, reading in the investment report, that some banks may be going "belly up again", so she's issuing cation as we investigate and explore other banks.

Councilmember Cardella asks the Council what would be a good timeline for Manager Harvey to have, just so that we don't continue to lose money in this account? 30 days? 60 days?

Mayor Wallace replied that the issue with that, a set time, is with the size of the Town's staff what would she have to put on the sidelines to be able to give this the focus it would need to meet the time limit. If the Council makes something a priority, then she will get back to us as soon as she is able to, but we don't want her to be short or have missed something because it was only 30 days. When we direct Manager Harvey as a Council she always makes sure to bring us a full report, so He'd rather not give her a set time/ date that could hinder that. Especially where this involves so much information and from many different sources. Mayor Wallace jokes that knowing Manager Harvey will still only probably take a few weeks.

Manager Harvey comments that she intends to talk to the other Managers present at the League of Cities Conference and that she's already talked to some of the other Managers in Cochise County. She estimates it would probably be around the end of September.

Council had no questions.

**Motion:** To pursue more advantageous banking arrangements for the Town's financial accounts, **Action:** Direct staff, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg. Motion passed unanimously.

### **E.3 Discussion and/or Action [Chief Thies]: After Action Review of National Night Out event.**



Agenda item was tabled until the next Council meeting.

#### **E.4 Discussion and/or Action [Director Fulton]: After Action Review of Back to School event.**

**Motion:** Discussion and/or Action [Director Fulton]: After Action Review of Back to School event, **Action:** Open for Discussion and/or Action, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Library Director Fulton begins a presentation for the after-action report on the Back-to-School event hosted by the Library on July 28<sup>th</sup>. A total of 191 backpacks were given out, 177 backpacks were preregistered before the event, 36 were registered on the night of the event, and 14 were not picked up. (7 backpacks have been picked up since she made the presentation, so we reached the same level as last year of 198 backpacks given out.) There was a lot of action going on and a lot of people came to the library. We had several non-profits set up in the Activity Center giving out information. The Balloon Guy was here again and he's always very popular. Unfortunately, Smokey the Bear was unable to attend as he was sick, but he should be around for future Town events. The Friends and the Library were giving out a lot of free books, so children were taking home at least two books each, which is awesome. Next, she covers what went well. Director Fulton stated that she is continually blown away by the response from local businesses and residents who donate to all of the Town's programs. This year was the best year yet (Director Fulton's third event) and were received the most money and the most supplies and that's how we were able to give out so many backpacks. It's amazing to see. She tells the Council that if they look at the Library's Facebook you can see some of the items that people donated. Shopping ahead was a lot easier and also having some staff that was able to go with her to help. Also, her husband helped her with the shopping. Director Fulton Joked that she never wants to step foot in Walmart again.

Mayor Wallace replied she be back there for Christmas.

Director Fulton laughed and replied yes.

Fry Fire's Smoke House and Fire Hose game was as popular as always. Library Staff members Victoria and Marta have a special shout out because they really developed a great stuffing system, and they were just on it for filling the backpacks. We were able to get them all filled in three days. Also having a good inventory system that we prepared from last year was really helpful for when we went shopping and when we were totaling everything.

Next, she talked about what could be better. The first thing she mentioned is the weather stating who the previous year had been perfect and this year not so much, but we did get some amazing sunsets. We are the Sunset City and that was just wonderful to go out there and see. Everybody commented on that and how wonderful it was. We had some feedback from people working the event about alphabetizing the grade lists. That it might make it easier for them. Also about taking off the wire tags before the event, because after we have them organized into the isles we already have them separated into the grades they need to be. That is the feedback from staff so far.

The next slide she had for the Council had all of the Sponsors. She told Council that at the beginning she was very worried as they weren't getting a lot of sponsors but by the end so many wonderful people had helped and she is so grateful.

Director Fulton thinks it went really well and thanks all the staff and Council who helped run the event. She asks if there is any feedback from Council.

Councilmember Butterworth replies she had a blast and the kids were so cute.

Mayor Wallace comments that he was standing in line for the Smoke House with his son when the lightning and thunder happened. He said his son ran and he followed him, so they didn't do the smoke house. It was a good event and nice to see everybody there. He jokingly comments that he noticed that the library didn't alphabetize something so we need to maybe do an audit, or next year we can set it up on the Dewey Decimal system.

Director Fulton laughs and replied don't go there sir.

Mayor Wallace Comments that it's a great event every year and he's really happy that we it's something we can do. Big thanks to the staff and thanks to you for doing it.

## **F. Reports of Current Events by Council**

**Councilmember Trate** starts by saying that the Upper San Pedro meeting was canceled and that's all she would have done.

**Councilmember Butterworth** Comments that the food distribution is next week on Friday from 7am – 9am. She says volunteers are very welcome. If you want to volunteer come over by 7:00am. The Healthy Huachuca City walk is on Sunday mornings at 7:00am. The Community Garden is producing, and they are harvesting. She doesn't have a weight of how much they are pulling out, but they are harvesting like crazy. The SVMPO meeting is later this month, so we'll see how that goes.

**Councilmember Cardella** comments that the pool is still open until September 1<sup>st</sup>, she encourages everyone to get out and play at the park or go to the pool and enjoy them.

**Mayor Pro Tem Hirshberg** talks about the back-to-school event. She and Manager Harvey had the high schoolers and most of their group was registered, so it wasn't hard at all for them. She attended the MAC Luncheon; the guest speaker was speaking about artificial intelligence. She found it interesting. There were updates about things happening on Fort Huachuca and things going on in Sierra Vista. She had a fun time.

**Mayor Wallace** says the next Chamber mixer is on the 18<sup>th</sup>. Jackie Clay is the guest speaker, so he's excited about going. He's received an email from the Mayor of Sierra Vista about the merger of Safeway and Frys. He has signed a letter with the Sierra Vista Mayor opposing this. He talks about why it isn't good when companies merge, and they no longer have any competition. Also, the effect a business closing and only having one grocery store could have on our area. Next, he talks about conversations being had with COX about using the library's maker's space as an innovation center. It's something they want to set up and do for the Town. He needs to get ahold of Mr. Beman and find out what he would want as an educator in that space. That way we can communicate that to COX during our meeting. He mentions they are also working on an official light up event that will highlight services that are available like the innovation center. They are talking about doing this in September, but he doesn't think they have a date set yet. He thinks they should have all the areas that are getting coverage finished by September-October. The budget is done. The Fort received some funding that is going to fund some of their missions and that's great. He mentions the recent fire in Sierra Vista and the article that the newspaper did. He wants to bring this up because at a future meeting he wants to discuss the need to ensure code enforcement is a priority. It questions him back to staff with basically, why are we having to ask you to enforce code when it should already be enforced. It's on the books and will be coming to a future meeting. We're going to really start pushing code enforcement because it needs to happen.

## **G. Adjournment**

**Motion:** To Adjourn, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.  
Motion passed unanimously.

Approved by Mayor Johann R. Wallace on August 23th, 2023.

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Mr. Johann R. Wallace  
Mayor

Attest: \_\_\_\_\_  
Ms. Brandye Thorpe,  
Town Clerk

Seal:

**Certification**

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on August 10, 2023. I further certify that the meeting was duly called and a quorum was present.

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Ms. Brandye Thorpe,  
Town Clerk



TOWN OF HUACHUCA CITY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 AUTO LIEU TAX	12,443.42	12,443.42	104,541.00	92,097.58	11.9
10-31-200 REAL PROPERTY TAXES	3,451.94	3,451.94	111,619.00	108,167.06	3.1
10-31-240 FRANCHISE TAXES	1,433.35	1,433.35	15,250.00	13,816.65	9.4
10-31-250 CITY SALES TAXES	49,789.78	49,789.78	385,000.00	335,210.22	12.9
10-31-260 STATE SALES TAXES	20,887.89	20,887.89	240,092.00	219,204.11	8.7
<b>TOTAL TAXES</b>	<b>88,006.38</b>	<b>88,006.38</b>	<b>856,502.00</b>	<b>768,495.62</b>	<b>10.3</b>
<u>LICENSES AND PERMITS</u>					
10-32-100 BUILDING PERMITS	2,142.20	2,142.20	11,500.00	9,357.80	18.6
10-32-110 BUSINESS LICENSES	37.50	37.50	8,100.00	8,062.50	.5
10-32-120 P&Z FEES	.00	.00	2,500.00	2,500.00	.0
<b>TOTAL LICENSES AND PERMITS</b>	<b>2,179.70</b>	<b>2,179.70</b>	<b>22,100.00</b>	<b>19,920.30</b>	<b>9.9</b>
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-100 STATE REVENUE SHARING	35,641.36	35,641.36	427,696.00	392,054.64	8.3
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>35,641.36</b>	<b>35,641.36</b>	<b>427,696.00</b>	<b>392,054.64</b>	<b>8.3</b>
<u>CHARGES FOR SERVICE</u>					
10-34-140 AUCTION PROCEEDS	508.00	508.00	30,000.00	29,492.00	1.7
10-34-160 ANIMAL CONTROL FEES/FINES	.00	.00	700.00	700.00	.0
10-34-170 ADMIN GARBAGE FEES	.00	.00	15,120.00	15,120.00	.0
10-34-530 CITY BUS FEES/DONATIONS	.00	.00	1,050.00	1,050.00	.0
<b>TOTAL CHARGES FOR SERVICE</b>	<b>508.00</b>	<b>508.00</b>	<b>46,870.00</b>	<b>46,362.00</b>	<b>1.1</b>
<u>FINES</u>					
10-35-100 POLICE FINES	7,876.31	7,876.31	95,000.00	87,123.69	8.3
10-35-110 IMPOUND FEES	.00	.00	7,800.00	7,800.00	.0
10-35-112 TOWING FEES	.00	.00	2,450.00	2,450.00	.0
10-35-120 LIBRARY FEES & FINES	106.50	106.50	2,100.00	1,993.50	5.1
<b>TOTAL FINES</b>	<b>7,982.81</b>	<b>7,982.81</b>	<b>107,350.00</b>	<b>99,367.19</b>	<b>7.4</b>



TOWN OF HUACHUCA CITY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
10-36-100 INTEREST	11,226.27	11,226.27	31,000.00	19,773.73	36.2
10-36-200 UNREALIZED GAIN	( 9,742.78)	( 9,742.78)	.00	9,742.78	.0
10-36-300 MISC. POLICE REVENUE	7,483.94	7,483.94	8,700.00	1,216.06	86.0
10-36-400 SALE OF FIXED ASSETS	.00	.00	30,000.00	30,000.00	.0
10-36-500 PARKS & REC FACILITY RENTAL	50.00	50.00	1,600.00	1,550.00	3.1
10-36-515 SUMMER SPLASH REVENUE	240.00	240.00	1,100.00	860.00	21.8
10-36-900 MISCELLANEOUS	9,627.56	9,627.56	15,000.00	5,372.44	64.2
10-36-902 WORKERS' COMP REIMBURSEMENTS	.00	.00	1,000.00	1,000.00	.0
10-36-904 WILDLAND REVENUE	.00	.00	3,000.00	3,000.00	.0
10-36-905 INSURANCE CLAIMS REFUNDS	.00	.00	15,000.00	15,000.00	.0
10-36-910 LANDFILL LAND LEASE	58,500.00	58,500.00	702,000.00	643,500.00	8.3
10-36-971 TOWER LEASE	.00	.00	12,596.00	12,596.00	.0
10-36-999 DAILY CASH REC OVER/SHORT ACCT	.00	.00	100.00	100.00	.0
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>77,384.99</b>	<b>77,384.99</b>	<b>821,096.00</b>	<b>743,711.01</b>	<b>9.4</b>

TOWN GRANTS

10-37-165 DONATIONS - ANIMAL CONTROL	.00	.00	1,000.00	1,000.00	.0
10-37-456 DONATIONS - LIBRARY	550.00	550.00	3,000.00	2,450.00	18.3
10-37-457 LIBRARY GRANT	.00	.00	50,000.00	50,000.00	.0
10-37-458 SENIOR CENTER GRANT	.00	.00	25,000.00	25,000.00	.0
10-37-459 SUMMER SPLASH DONATION	1,000.00	1,000.00	5,000.00	4,000.00	20.0
10-37-467 POLICE DONATIONS	.00	.00	5,000.00	5,000.00	.0
10-37-480 SUMMER SPLASH GRANT	3,500.00	3,500.00	5,000.00	1,500.00	70.0
10-37-908 GRANTS - IT	.00	.00	15,000.00	15,000.00	.0
10-37-909 BUILDING REGULATION GRANT	.00	.00	10,000.00	10,000.00	.0
10-37-913 USDA EQUIPMENT GRANT	.00	.00	60,000.00	60,000.00	.0
10-37-919 CITY BUS GRANT	.00	.00	100,000.00	100,000.00	.0
10-37-920 GENERAL ADMIN GRANT	.00	.00	50,000.00	50,000.00	.0
10-37-921 POLICE GRANT	.00	.00	180,000.00	180,000.00	.0
10-37-922 SRO PROGRAM REIMBURSEMENTS	.00	.00	63,831.00	63,831.00	.0
10-37-925 MISC GRANTS	.00	.00	150,000.00	150,000.00	.0
10-37-963 E-RATE	.00	.00	25,000.00	25,000.00	.0
10-37-965 SCBA GRANT	.00	.00	200,000.00	200,000.00	.0
10-37-968 PUBLIC WORKS GRANT	.00	.00	20,000.00	20,000.00	.0
10-37-969 COURT GRANT	.00	.00	10,000.00	10,000.00	.0
10-37-970 BACK TO SCHOOL DONATIONS	3,231.00	3,231.00	.00	( 3,231.00)	.0
10-37-971 COMMUNITY EVENTS DONATIONS	.00	.00	2,000.00	2,000.00	.0
<b>TOTAL TOWN GRANTS</b>	<b>8,281.00</b>	<b>8,281.00</b>	<b>979,831.00</b>	<b>971,550.00</b>	<b>.9</b>





TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CONTRIBUTIONS AND TRANSFERS</u>					
10-39-965 TRANSFERS IN-TRANSIT SERVICES	.00	.00	21,590.00	21,590.00	.0
10-39-966 TRANSFERS IN-FT HUACHUCA CONTR	.00	.00	50,000.00	50,000.00	.0
10-39-999 TRANSFERS IN-LANDFILL DUETO/FR	.00	.00	2,300,000.00	2,300,000.00	.0
<b>TOTAL CONTRIBUTIONS AND TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>2,371,590.00</b>	<b>2,371,590.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>219,984.24</b>	<b>219,984.24</b>	<b>5,633,035.00</b>	<b>5,413,050.76</b>	<b>3.9</b>



TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COUNCIL</u>					
10-42-100 PERSONNEL SERVICES	900.00	900.00	14,400.00	13,500.00	6.3
10-42-130 EMPLOYEE BENEFITS	71.03	71.03	1,142.00	1,070.97	6.2
10-42-220 ATTORNEY FEES	.00	.00	45,000.00	45,000.00	.0
10-42-290 OFFICE SUPPLIES	.00	.00	800.00	800.00	.0
10-42-292 EMPLOYEE APPRECIATION/RECOGNIT	.00	.00	800.00	800.00	.0
10-42-530 COMMUNITY RELATIONS	.00	.00	1,000.00	1,000.00	.0
10-42-640 MEMBERSHIPS	.00	.00	10,000.00	10,000.00	.0
10-42-660 TRAVEL AND TRAINING	.00	.00	3,500.00	3,500.00	.0
<b>TOTAL COUNCIL</b>	<b>971.03</b>	<b>971.03</b>	<b>76,642.00</b>	<b>75,670.97</b>	<b>1.3</b>
<u>GENERAL ADMINISTRATION</u>					
10-43-100 PERSONNEL SERVICES	7,888.38	7,888.38	124,052.00	116,163.62	6.4
10-43-105 OVERTIME	37.62	37.62	355.00	317.38	10.6
10-43-122 MISCELLANEOUS	7.00	7.00	500.00	493.00	1.4
10-43-130 EMPLOYEE BENEFITS	1,423.38	1,423.38	26,683.00	25,259.62	5.3
10-43-250 ADVERTISING	.00	.00	4,800.00	4,800.00	.0
10-43-271 TELEPHONE	.00	.00	5,000.00	5,000.00	.0
10-43-280 INSURANCE	1,286.15	1,286.15	11,250.00	9,963.85	11.4
10-43-300 PRINTING	480.84	480.84	400.00	( 80.84)	120.2
10-43-340 UTILITIES	823.13	823.13	13,000.00	12,176.87	6.3
10-43-366 INMATE LABOR	.00	.00	1,200.00	1,200.00	.0
10-43-440 POSTAGE	.00	.00	1,000.00	1,000.00	.0
10-43-460 SUPPLIES	.00	.00	4,000.00	4,000.00	.0
10-43-462 PEST CONTROL	78.00	78.00	200.00	122.00	39.0
10-43-465 EMPLOYMENT TESTING/BACKGROUND	.00	.00	2,300.00	2,300.00	.0
10-43-470 VEHICLE EXPENSE	.00	.00	600.00	600.00	.0
10-43-475 FUEL EXPENSE	61.94	61.94	800.00	738.06	7.7
10-43-480 COMPUTER EXPENSE	201.00	201.00	.00	( 201.00)	.0
10-43-610 EQUIPMENT MAINTENANCE	.00	.00	100.00	100.00	.0
10-43-640 MEMBERSHIP	993.00	993.00	1,300.00	307.00	76.4
10-43-650 PROFESSIONAL SERVICES	3,250.00	3,250.00	60,000.00	56,750.00	5.4
10-43-660 TRAVEL AND TRAINING	50.00	50.00	4,500.00	4,450.00	1.1
10-43-690 ELECTION SUPPLIES	.00	.00	1,100.00	1,100.00	.0
10-43-703 CODIFYING/DIGITIZING	.00	.00	3,000.00	3,000.00	.0
10-43-705 DEBT:CAP LEASE EXP (830 AZ ST)	27,285.00	27,285.00	34,100.00	6,815.00	80.0
10-43-840 CAPITAL OUTLAY - EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
<b>TOTAL GENERAL ADMINISTRATION</b>	<b>43,865.44</b>	<b>43,865.44</b>	<b>303,240.00</b>	<b>259,374.56</b>	<b>14.5</b>



TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAGISTRATE</u>					
10-45-100 PERSONNEL SERVICES	3,834.60	3,834.60	52,403.00	48,568.40	7.3
10-45-105 OVERTIME	116.35	116.35	975.00	858.65	11.9
10-45-120 PROSECUTION FEES	.00	.00	12,000.00	12,000.00	.0
10-45-130 EMPLOYEE BENEFITS	1,019.78	1,019.78	14,074.00	13,054.22	7.3
10-45-221 COURT APPT ATTORNEYS	.00	.00	9,000.00	9,000.00	.0
10-45-250 CONTRACT LABOR-PRO TEM	.00	.00	1,500.00	1,500.00	.0
10-45-290 OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
10-45-360 CONTRACT LABOR-JUDGE	.00	.00	14,500.00	14,500.00	.0
10-45-480 COMPUTER EXPENSE	.00	.00	2,500.00	2,500.00	.0
10-45-650 PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
10-45-660 TRAVEL/TRAINING	.00	.00	1,000.00	1,000.00	.0
TOTAL MAGISTRATE	4,970.73	4,970.73	113,152.00	108,181.27	4.4
<u>IT</u>					
10-48-100 PERSONNEL SERVICES	.00	.00	21,424.00	21,424.00	.0
10-48-101 CONTRACT LABOR	.00	.00	7,000.00	7,000.00	.0
10-48-130 EMPLOYEE BENEFITS	.00	.00	1,700.00	1,700.00	.0
10-48-210 SUBSCRIPTIONS & SOFTWARE LIC	1,002.70	1,002.70	45,000.00	43,997.30	2.2
10-48-275 CELL PHONE	.00	.00	17,000.00	17,000.00	.0
10-48-450 EQUIPMENT	.00	.00	7,500.00	7,500.00	.0
10-48-481 INTERNET	.00	.00	14,000.00	14,000.00	.0
TOTAL IT	1,002.70	1,002.70	113,624.00	112,621.30	.9



TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
10-51-100 PERSONNEL SERVICES	19,689.62	19,689.62	368,493.00	348,803.38	5.3
10-51-105 OVERTIME	630.76	630.76	12,634.00	12,003.24	5.0
10-51-110 UNIFORM EXPENSE	225.00	225.00	3,750.00	3,525.00	6.0
10-51-130 EMPLOYEE BENEFITS	4,214.93	4,214.93	128,653.00	124,438.07	3.3
10-51-135 PUBLIC SAFETY RETIREMENT	2,867.70	2,867.70	75,815.00	72,947.30	3.8
10-51-222 SEACOM/CCSO CONTRACT	20,487.50	20,487.50	81,950.00	61,462.50	25.0
10-51-230 PROFESSIONAL SERVICES	.00	.00	1,600.00	1,600.00	.0
10-51-231 PSPRS ATTORNEY	.00	.00	2,700.00	2,700.00	.0
10-51-271 TELEPHONE	.00	.00	2,500.00	2,500.00	.0
10-51-290 OFFICE SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-51-295 PRINTING	74.71	74.71	1,500.00	1,425.29	5.0
10-51-340 UTILITIES	420.53	420.53	7,000.00	6,579.47	6.0
10-51-366 INMATE LABOR	.00	.00	500.00	500.00	.0
10-51-430 HUMANE SUPPLIES	162.37	162.37	.00	( 162.37)	.0
10-51-460 MAINTENANCE AND SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-51-462 PEST CONTROL	78.00	78.00	500.00	422.00	15.6
10-51-463 ACO SUPPLIES	.00	.00	1,300.00	1,300.00	.0
10-51-466 WEAPONS AND AMMUNITION	.00	.00	2,000.00	2,000.00	.0
10-51-467 SV CONTRACT PAYMENT	.00	.00	5,500.00	5,500.00	.0
10-51-470 VEHICLE EXPENSE	.00	.00	10,000.00	10,000.00	.0
10-51-475 POLICE FUEL EXPENSE	970.59	970.59	13,500.00	12,529.41	7.2
10-51-505 TOW FEES	.00	.00	3,000.00	3,000.00	.0
10-51-620 EQUIP REPAIR AND MAINTENANCE	.00	.00	2,500.00	2,500.00	.0
10-51-640 MEMBERSHIP	.00	.00	725.00	725.00	.0
10-51-660 TRAVEL AND TRAINING	.00	.00	7,500.00	7,500.00	.0
10-51-665 COMMUNITY RELATIONS	.00	.00	1,000.00	1,000.00	.0
10-51-705 CAPITAL LEASE	.00	.00	1,500.00	1,500.00	.0
10-51-804 SOFTWARE LICENSING	.00	.00	9,700.00	9,700.00	.0
10-51-810 JAIL FEES	.00	.00	4,000.00	4,000.00	.0
10-51-841 VEHICLE LEASE	.00	.00	26,994.00	26,994.00	.0
10-51-850 NEW EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
10-51-856 BODY WORN CAMERA PROG.	.00	.00	1,500.00	1,500.00	.0
<b>TOTAL POLICE</b>	<b>49,821.71</b>	<b>49,821.71</b>	<b>785,314.00</b>	<b>735,492.29</b>	<b>6.3</b>
<u>FIRE</u>					
10-53-100 PERSONNEL SERVICES	.00	.00	4,500.00	4,500.00	.0
10-53-130 EMPLOYEE BENEFITS	.00	.00	529.00	529.00	.0
10-53-340 UTILITIES	498.54	498.54	8,500.00	8,001.46	5.9
10-53-360 FIRE SERVICES	.00	.00	403,000.00	403,000.00	.0
10-53-450 EQUIPMENT/SUPPLIES	.00	.00	5,000.00	5,000.00	.0
10-53-470 VEHICLE EXPENSE	.00	.00	14,000.00	14,000.00	.0
10-53-475 FUEL EXPENSE	.00	.00	2,000.00	2,000.00	.0
10-53-516 PRESUMPTIVE CANCER COVERAGE	.00	.00	5,000.00	5,000.00	.0
10-53-610 EQUIPMENT MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
<b>TOTAL FIRE</b>	<b>498.54</b>	<b>498.54</b>	<b>445,529.00</b>	<b>445,030.46</b>	<b>.1</b>





TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING REGULATION</u>					
10-54-360 CONTRACT LABOR	4,500.00	4,500.00	57,500.00	53,000.00	7.8
10-54-760 BLDG REGULATION SUPPLIES	.00	.00	1,000.00	1,000.00	.0
10-54-801 ABATEMENT	.00	.00	12,000.00	12,000.00	.0
<b>TOTAL BUILDING REGULATION</b>	<b>4,500.00</b>	<b>4,500.00</b>	<b>70,500.00</b>	<b>66,000.00</b>	<b>6.4</b>
<u>PUBLIC WORKS</u>					
10-57-100 PERSONNEL SERVICES	1,777.55	1,777.55	22,131.00	20,353.45	8.0
10-57-105 OVERTIME	25.83	25.83	693.00	667.17	3.7
10-57-110 UNIFORM EXPENSE	.00	.00	450.00	450.00	.0
10-57-130 EMPLOYEE BENEFITS	391.26	391.26	8,575.00	8,183.74	4.6
10-57-340 UTILITIES	.00	.00	2,500.00	2,500.00	.0
10-57-366 INMATE LABOR	.00	.00	1,400.00	1,400.00	.0
10-57-460 MAINTENANCE AND SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-57-470 VEHICLE REPAIR/MAINT	.00	.00	1,500.00	1,500.00	.0
10-57-475 FUEL EXPENSE	160.30	160.30	3,000.00	2,839.70	5.3
10-57-476 DIESEL	.00	.00	500.00	500.00	.0
10-57-500 BUILDING MAINTENANCE	.00	.00	25,000.00	25,000.00	.0
10-57-540 SMALL TOOLS	.00	.00	1,500.00	1,500.00	.0
10-57-610 EQUIPMENT MAINTENANCE	.00	.00	6,500.00	6,500.00	.0
<b>TOTAL PUBLIC WORKS</b>	<b>2,354.94</b>	<b>2,354.94</b>	<b>75,249.00</b>	<b>72,894.06</b>	<b>3.1</b>
<u>CITY POOL</u>					
10-58-100 PERSONNEL SERVICES	5,642.86	5,642.86	14,500.00	8,857.14	38.9
10-58-130 EMPLOYEE BENEFITS	607.14	607.14	1,289.00	681.86	47.1
10-58-340 UTILITIES	659.59	659.59	7,000.00	6,340.41	9.4
10-58-460 MAINTENANCE AND SUPPLIES	.00	.00	5,000.00	5,000.00	.0
10-58-660 CERTIFYING	.00	.00	500.00	500.00	.0
<b>TOTAL CITY POOL</b>	<b>6,909.59</b>	<b>6,909.59</b>	<b>28,289.00</b>	<b>21,379.41</b>	<b>24.4</b>
<u>SUMMER SPLASH</u>					
10-59-100 PERSONNEL SERVICES	3,299.81	3,299.81	8,040.00	4,740.19	41.0
10-59-130 EMPLOYEE BENEFITS	297.17	297.17	715.00	417.83	41.6
10-59-460 SUPPLIES	.00	.00	300.00	300.00	.0
<b>TOTAL SUMMER SPLASH</b>	<b>3,596.98</b>	<b>3,596.98</b>	<b>9,055.00</b>	<b>5,458.02</b>	<b>39.7</b>



TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS &amp; RECREATION</u>					
10-60-340 UTILITIES	203.62	203.62	3,000.00	2,796.38	6.8
10-60-460 SUPPLIES	.00	.00	2,500.00	2,500.00	.0
10-60-530 COMMUNITY RELATIONS/JULY 4TH	334.51	334.51	10,000.00	9,665.49	3.4
<b>TOTAL PARKS &amp; RECREATION</b>	<b>538.13</b>	<b>538.13</b>	<b>15,500.00</b>	<b>14,961.87</b>	<b>3.5</b>
<u>LIBRARY AND COMMUNITY SERVICES</u>					
10-62-100 PERSONNEL SERVICES	7,618.91	7,618.91	98,566.00	90,947.09	7.7
10-62-130 EMPLOYEE BENEFITS	1,107.35	1,107.35	19,852.00	18,744.65	5.6
10-62-271 TELEPHONE	40.18	40.18	1,650.00	1,609.82	2.4
10-62-300 PRINTING	63.92	63.92	800.00	736.08	8.0
10-62-340 UTILITIES	532.37	532.37	7,000.00	6,467.63	7.6
10-62-366 INMATE LABOR	.00	.00	1,800.00	1,800.00	.0
10-62-460 SUPPLIES	.00	.00	2,850.00	2,850.00	.0
10-62-462 PEST CONTROL	49.00	49.00	450.00	401.00	10.9
10-62-476 FUEL	.00	.00	200.00	200.00	.0
10-62-480 COMPUTER EXPENSE	.00	.00	2,700.00	2,700.00	.0
10-62-481 INTERNET	.00	.00	3,000.00	3,000.00	.0
10-62-620 VEHICLE REPAIR & MAINT	.00	.00	350.00	350.00	.0
10-62-640 MEMBERSHIP	.00	.00	150.00	150.00	.0
10-62-660 TRAVEL AND TRAINING	.00	.00	500.00	500.00	.0
10-62-703 COMMUNITY RELATIONS	.00	.00	200.00	200.00	.0
10-62-705 CAPITAL LEASE	.00	.00	800.00	800.00	.0
<b>TOTAL LIBRARY AND COMMUNITY SERVICES</b>	<b>9,411.73</b>	<b>9,411.73</b>	<b>140,868.00</b>	<b>131,456.27</b>	<b>6.7</b>
<u>CITY BUS</u>					
10-65-100 PERSONNEL SERVICES	10,927.08	10,927.08	14,836.00	3,908.92	73.7
10-65-130 EMPLOYEE BENEFITS	3,348.83	3,348.83	1,841.00	( 1,507.83)	181.9
10-65-140 PROFESSIONAL SERVICES	( 77.88)	( 77.88)	.00	77.88	.0
10-65-475 FUEL EXPENSE	.00	.00	4,000.00	4,000.00	.0
10-65-480 VEHICLE REPAIR & MAINTENANCE	133.45	133.45	2,000.00	1,866.55	6.7
<b>TOTAL CITY BUS</b>	<b>14,331.48</b>	<b>14,331.48</b>	<b>22,677.00</b>	<b>8,345.52</b>	<b>63.2</b>
<u>SENIOR CENTER</u>					
10-68-290 SUPPLIES	.00	.00	1,000.00	1,000.00	.0
10-68-340 UTILITIES	178.61	178.61	4,000.00	3,821.39	4.5
10-68-450 EQUIPMENT	.00	.00	600.00	600.00	.0
10-68-462 PEST CONTROL	78.00	78.00	500.00	422.00	15.6
10-68-463 EQUIPMENT REPAIR	177.08	177.08	1,000.00	822.92	17.7
<b>TOTAL SENIOR CENTER</b>	<b>433.69</b>	<b>433.69</b>	<b>7,100.00</b>	<b>6,666.31</b>	<b>6.1</b>



TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOWN GRANTS</u>					
10-69-800 DONATIONS - ANIMAL CONTROL	.00	.00	1,000.00	1,000.00	.0
10-69-802 LIBRARY DONATIONS EXP	.00	.00	3,000.00	3,000.00	.0
10-69-803 IT GRANT EXP	.00	.00	15,000.00	15,000.00	.0
10-69-804 MISC GRANT EXP	.00	.00	150,000.00	150,000.00	.0
10-69-805 BUILDING REGULATION EXP	.00	.00	10,000.00	10,000.00	.0
10-69-806 LIBRARY GRANTS EXP	.00	.00	50,000.00	50,000.00	.0
10-69-807 SENIOR CENTER GRANT EXP	.00	.00	25,000.00	25,000.00	.0
10-69-808 SUMMER SPLASH GRANT EXP	.00	.00	5,000.00	5,000.00	.0
10-69-810 E-RATE GRANT EXP	.00	.00	25,000.00	25,000.00	.0
10-69-815 PUBLIC WORKS GRANT EXP	.00	.00	20,000.00	20,000.00	.0
10-69-816 COURT GRANT EXP	.00	.00	10,000.00	10,000.00	.0
10-69-817 SUMMER SPLASH DONATION EXP	.00	.00	5,000.00	5,000.00	.0
10-69-818 POLICE DONATION EXP	.00	.00	5,000.00	5,000.00	.0
10-69-819 GENERAL ADMIN GRANT EXP	.00	.00	50,000.00	50,000.00	.0
10-69-845 POLICE GRANT EXP	.00	.00	180,000.00	180,000.00	.0
10-69-849 BUS LINE EXP	670.40	670.40	100,000.00	99,329.60	.7
10-69-850 SCBA GRANT EXP	.00	.00	200,000.00	200,000.00	.0
10-69-851 USDA EQUIPMENT GRANT	.00	.00	60,000.00	60,000.00	.0
10-69-900 COMMUNITY EVENTS DONATION EXP	.00	.00	2,000.00	2,000.00	.0
<b>TOTAL TOWN GRANTS</b>	<b>670.40</b>	<b>670.40</b>	<b>916,000.00</b>	<b>915,329.60</b>	<b>.1</b>
<u>NON-DEPARTMENTAL</u>					
10-70-990 CONTINGENCY	.00	.00	85,518.00	85,518.00	.0
10-70-995 CONTINGENCY - URS SET ASIDE	.00	.00	64,778.00	64,778.00	.0
<b>TOTAL NON-DEPARTMENTAL</b>	<b>.00</b>	<b>.00</b>	<b>150,296.00</b>	<b>150,296.00</b>	<b>.0</b>
<u>TRANSFERS</u>					
10-90-980 TRANSFERS OUT TO CAPITAL PROJ	.00	.00	60,000.00	60,000.00	.0
<b>TOTAL TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>143,877.09</b>	<b>143,877.09</b>	<b>3,333,035.00</b>	<b>3,189,157.91</b>	<b>4.3</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>76,107.15</b>	<b>76,107.15</b>	<b>2,300,000.00</b>	<b>2,223,892.85</b>	<b>3.3</b>



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

POLICE - DHS GRANT - VEHICLE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
11-30-700 DEMA GRANT FUNDS	.00	.00	300,000.00	300,000.00	.0
TOTAL REVENUE	.00	.00	300,000.00	300,000.00	.0
TOTAL FUND REVENUE	.00	.00	300,000.00	300,000.00	.0





TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

POLICE - DHS GRANT - VEHICLE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
11-40-810 DHS AUTHORIZED EXPENSES	.00	.00	300,000.00	300,000.00	.0
TOTAL EXPENDITURES	.00	.00	300,000.00	300,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	300,000.00	300,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

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TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

POLICE - DHS GRANT - BP OT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
12-30-800 DHS STONEGARDEN	.00	.00	250,000.00	250,000.00	.0
TOTAL REVENUE	.00	.00	250,000.00	250,000.00	.0
TOTAL FUND REVENUE	.00	.00	250,000.00	250,000.00	.0



TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

POLICE - DHS GRANT - BP OT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
12-40-105 STONE GARDEN OVERTIME	.00	.00	32,233.00	32,233.00	.0
12-40-130 EMPLOYEE BENEFITS	30.53	30.53	12,228.00	12,197.47	.3
12-40-131 OVERTIME	.00	.00	6,000.00	6,000.00	.0
12-40-135 PUBLIC SAFETY RETIREMENT	55.27	55.27	13,539.00	13,483.73	.4
12-40-810 AUTHORIZED EXPENSES	.00	.00	179,660.00	179,660.00	.0
12-40-840 MILEAGE	253.32	253.32	6,340.00	6,086.68	4.0
<b>TOTAL EXPENDITURES</b>	<b>339.12</b>	<b>339.12</b>	<b>250,000.00</b>	<b>249,660.88</b>	<b>.1</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>339.12</b>	<b>339.12</b>	<b>250,000.00</b>	<b>249,660.88</b>	<b>.1</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 339.12)</b>	<b>( 339.12)</b>	<b>.00</b>	<b>339.12</b>	<b>.0</b>



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

POLICE - DHS GRANT - COMPUTER

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
13-30-700 GOHS (DUI TASK FORCE)	.00	.00	100,000.00	100,000.00	.0
TOTAL REVENUE	.00	.00	100,000.00	100,000.00	.0
TOTAL FUND REVENUE	.00	.00	100,000.00	100,000.00	.0





TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

POLICE - DHS GRANT - COMPUTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
13-40-810 DHS AUTHORIZED EXPENSES	.00	.00	100,000.00	100,000.00	.0
TOTAL LIBRARY	.00	.00	100,000.00	100,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	100,000.00	100,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

RICO FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MISCELLANEOUS REVENUE</u>						
16-36-950	RICO REVENUE (ASSET FORFEITURE)	.00	.00	10,000.00	10,000.00	.0
	TOTAL MISCELLANEOUS REVENUE	.00	.00	10,000.00	10,000.00	.0
	TOTAL FUND REVENUE	.00	.00	10,000.00	10,000.00	.0



TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

		RICO FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>						
16-40-850	RICO AUTHORIZED EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
	TOTAL EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	10,000.00	10,000.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0



TOWN OF HUACHUCA CITY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>						
20-30-200	FINES AND BAILS	8,333.80	8,333.80	174,000.00	165,666.20	4.8
20-30-300	BONDS	.00	.00	100.00	100.00	.0
20-30-400	RESTITUTION	( 200.00)	( 200.00)	100.00	300.00	(200.0)
20-30-500	JCEF	.00	.00	100.00	100.00	.0
TOTAL REVENUE		8,133.80	8,133.80	174,300.00	166,166.20	4.7
TOTAL FUND REVENUE		8,133.80	8,133.80	174,300.00	166,166.20	4.7





TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
20-40-200 FINES AND BAILS	12,630.98	12,630.98	174,000.00	161,369.02	7.3
20-40-400 RESTITUTION	.00	.00	100.00	100.00	.0
20-40-401 BOND	.00	.00	100.00	100.00	.0
20-40-500 JCEF	.00	.00	100.00	100.00	.0
	12,630.98	12,630.98	174,300.00	161,669.02	7.3
TOTAL EXPENDITURES					
	12,630.98	12,630.98	174,300.00	161,669.02	7.3
TOTAL FUND EXPENDITURES					
NET REVENUE OVER EXPENDITURES	( 4,497.18)	( 4,497.18)	.00	4,497.18	.0



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

ROAD USER FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
23-30-300 GAS TAX REVENUES - HURF	15,353.14	15,353.14	164,295.00	148,941.86	9.3
TOTAL REVENUE	15,353.14	15,353.14	164,295.00	148,941.86	9.3
<u>CONTRIBUTIONS AND TRANSFERS</u>					
23-39-998 TRANSFERS IN FROM FUND BALANCE	.00	.00	280,000.00	280,000.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	280,000.00	280,000.00	.0
TOTAL FUND REVENUE	15,353.14	15,353.14	444,295.00	428,941.86	3.5



TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

ROAD USER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ROAD USERS ADMIN</u>					
23-40-100 PERSONNEL SERVICES	932.80	932.80	12,126.00	11,193.20	7.7
23-40-110 UNIFORM EXPENSE	.00	.00	180.00	180.00	.0
23-40-130 EMPLOYEE BENEFITS	155.70	155.70	3,900.00	3,744.30	4.0
23-40-340 UTILITIES	2,585.83	2,585.83	20,000.00	17,414.17	12.9
23-40-460 MAINTENANCE AND SUPPLIES	.00	.00	5,000.00	5,000.00	.0
23-40-475 FUEL	.00	.00	7,000.00	7,000.00	.0
23-40-490 ROAD REPAIR	.00	.00	103,589.00	103,589.00	.0
23-40-610 EQUIPMENT REPAIR	.00	.00	12,500.00	12,500.00	.0
23-40-650 PROFESSIONAL SERVICES	.00	.00	15,000.00	15,000.00	.0
23-40-831 CAPITAL OUTLAY	.00	.00	80,000.00	80,000.00	.0
23-40-928 TRANSFERS OUT-SKYLINE RD PROJ	.00	.00	85,000.00	85,000.00	.0
23-40-980 TRANSFERS OUT TO CAPITAL PROJ	.00	.00	100,000.00	100,000.00	.0
TOTAL ROAD USERS ADMIN	<u>3,674.33</u>	<u>3,674.33</u>	<u>444,295.00</u>	<u>440,620.67</u>	<u>.8</u>
TOTAL FUND EXPENDITURES	<u>3,674.33</u>	<u>3,674.33</u>	<u>444,295.00</u>	<u>440,620.67</u>	<u>.8</u>
NET REVENUE OVER EXPENDITURES	<u>11,678.81</u>	<u>11,678.81</u>	<u>.00</u>	<u>( 11,678.81)</u>	<u>.0</u>



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

STATE HURF - SKYLINE PROJECT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
28-30-101 STATE REVENUE	2,071,200.00	2,071,200.00	2,070,000.00	( 1,200.00)	100.1
TOTAL REVENUE	2,071,200.00	2,071,200.00	2,070,000.00	( 1,200.00)	100.1
<u>CONTRIBUTIONS AND TRANSFERS</u>					
28-39-923 TRANSFERS IN FROM ROAD USER	.00	.00	85,000.00	85,000.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	85,000.00	85,000.00	.0
TOTAL FUND REVENUE	2,071,200.00	2,071,200.00	2,155,000.00	83,800.00	96.1





TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

STATE HURF - SKYLINE PROJECT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATE HURF EXPENDITURES</u>					
28-40-805 DESIGN	.00	.00	300,000.00	300,000.00	.0
28-40-810 CONSTRUCTION	.00	.00	1,855,000.00	1,855,000.00	.0
<b>TOTAL STATE HURF EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>2,155,000.00</b>	<b>2,155,000.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>.00</b>	<b>.00</b>	<b>2,155,000.00</b>	<b>2,155,000.00</b>	<b>.0</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>2,071,200.00</b>	<b>2,071,200.00</b>	<b>.00</b>	<b>( 2,071,200.00)</b>	<b>.0</b>



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

GRANT OPPORTUNITY

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>GRANT REVENUE</u>						
29-30-800	GRANT REVENUE CDBG	.00	.00	500,000.00	500,000.00	.0
	TOTAL GRANT REVENUE	.00	.00	500,000.00	500,000.00	.0
	TOTAL FUND REVENUE	.00	.00	500,000.00	500,000.00	.0



TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

GRANT OPPORTUNITY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>GRANT EXPENDITURES</u>					
29-40-840 AUTHORIZED EXPENDITURES	.00	.00	500,000.00	500,000.00	.0
TOTAL GRANT EXPENDITURES	.00	.00	500,000.00	500,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	500,000.00	500,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
51-30-200 WATER SALES	36,692.51	36,692.51	398,000.00	361,307.49	9.2
51-30-202 RC: RECONNECT FEE	.00	.00	1,000.00	1,000.00	.0
51-30-300 CONNECTION FEES	135.00	135.00	1,500.00	1,365.00	9.0
51-30-400 PENALTIES & FORFEITURES	.00	.00	7,000.00	7,000.00	.0
51-30-900 WATER ADMIN FEE	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL REVENUE</b>	<b>36,827.51</b>	<b>36,827.51</b>	<b>408,500.00</b>	<b>371,672.49</b>	<b>9.0</b>
<u>CONTRIBUTIONS AND TRANSFERS</u>					
51-39-999 TRANSFERS IN-LANDFILL DUE TO/	.00	.00	300,000.00	300,000.00	.0
<b>TOTAL CONTRIBUTIONS AND TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>36,827.51</b>	<b>36,827.51</b>	<b>708,500.00</b>	<b>671,672.49</b>	<b>5.2</b>





TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER EXPENDITURES</u>					
51-40-100 PERSONNEL SERVICES	7,564.71	7,564.71	103,712.00	96,147.29	7.3
51-40-105 OVERTIME	130.78	130.78	3,525.00	3,394.22	3.7
51-40-110 UNIFORM EXPENSE	.00	.00	1,485.00	1,485.00	.0
51-40-130 EMPLOYEE BENEFITS	1,972.21	1,972.21	41,976.00	40,003.79	4.7
51-40-280 INSURANCE	1,250.00	1,250.00	11,250.00	10,000.00	11.1
51-40-290 OFFICE SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-40-300 PRINTING	.00	.00	1,000.00	1,000.00	.0
51-40-340 UTILITIES	4,588.01	4,588.01	45,000.00	40,411.99	10.2
51-40-360 CONTRACT LABOR	.00	.00	6,000.00	6,000.00	.0
51-40-366 INMATE LABOR	.00	.00	3,000.00	3,000.00	.0
51-40-440 POSTAGE	.00	.00	2,500.00	2,500.00	.0
51-40-460 MAINTENANCE & SUPPLIES	112.33	112.33	12,000.00	11,887.67	.9
51-40-470 VEHICLE EXPENSE	.00	.00	9,000.00	9,000.00	.0
51-40-472 METER REPLACEMENT	.00	.00	9,000.00	9,000.00	.0
51-40-475 FUEL EXPENSE	641.20	641.20	12,000.00	11,358.80	5.3
51-40-476 DIESEL	.00	.00	5,000.00	5,000.00	.0
51-40-480 SOFTWARE LICENSING - CASELLE	.00	.00	2,500.00	2,500.00	.0
51-40-510 WATER TESTS	.00	.00	3,000.00	3,000.00	.0
51-40-516 ADEQ FEES	.00	.00	10,000.00	10,000.00	.0
51-40-610 EQUIPMENT MAINTENANCE	.00	.00	17,500.00	17,500.00	.0
51-40-640 MEMBERSHIP	.00	.00	1,200.00	1,200.00	.0
51-40-650 PROFESSIONAL SERVICES	812.50	812.50	45,000.00	44,187.50	1.8
51-40-660 TRAVEL & TRAINING	.00	.00	1,000.00	1,000.00	.0
51-40-804 SOFTWARE LICENSING	201.00	201.00	.00	( 201.00)	.0
51-40-840 WATER CAPITAL OUTLAY	.00	.00	30,000.00	30,000.00	.0
51-40-845 CONTINGENCY EXP	.00	.00	29,352.00	29,352.00	.0
51-40-900 BAD DEBT EXPENSE	.00	.00	500.00	500.00	.0
<b>TOTAL WATER EXPENDITURES</b>	<b>17,272.74</b>	<b>17,272.74</b>	<b>408,500.00</b>	<b>391,227.26</b>	<b>4.2</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>17,272.74</b>	<b>17,272.74</b>	<b>408,500.00</b>	<b>391,227.26</b>	<b>4.2</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>19,554.77</b>	<b>19,554.77</b>	<b>300,000.00</b>	<b>280,445.23</b>	<b>6.5</b>



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
52-30-200 SEWER SERVICES	24,273.98	24,273.98	290,000.00	265,726.02	8.4
52-30-300 CONNECTION FEES	.00	.00	1,000.00	1,000.00	.0
<b>TOTAL REVENUE</b>	<b>24,273.98</b>	<b>24,273.98</b>	<b>291,000.00</b>	<b>266,726.02</b>	<b>8.3</b>
<b>TOTAL FUND REVENUE</b>	<b>24,273.98</b>	<b>24,273.98</b>	<b>291,000.00</b>	<b>266,726.02</b>	<b>8.3</b>



TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER EXPENDITURES</u>					
52-40-100 PERSONNEL SERVICES	5,797.59	5,797.59	72,783.00	66,985.41	8.0
52-40-105 OVERTIME	130.79	130.79	3,298.00	3,167.21	4.0
52-40-110 UNIFORM EXPENSE	.00	.00	1,350.00	1,350.00	.0
52-40-130 EMPLOYEE BENEFITS	1,558.15	1,558.15	30,900.00	29,341.85	5.0
52-40-280 INSURANCE	1,250.00	1,250.00	11,250.00	10,000.00	11.1
52-40-300 PRINTING	.00	.00	1,500.00	1,500.00	.0
52-40-340 UTILITIES	352.92	352.92	11,000.00	10,647.08	3.2
52-40-360 CONTRACT LABOR	.00	.00	5,000.00	5,000.00	.0
52-40-366 INMATE LABOR	.00	.00	7,500.00	7,500.00	.0
52-40-440 POSTAGE	.00	.00	2,500.00	2,500.00	.0
52-40-460 MAINTENANCE AND SUPPLIES	.00	.00	4,000.00	4,000.00	.0
52-40-470 VEHICLE EXPENSE	.00	.00	4,200.00	4,200.00	.0
52-40-475 FUEL	267.17	267.17	9,000.00	8,732.83	3.0
52-40-476 DIESEL	.00	.00	5,000.00	5,000.00	.0
52-40-480 SOFTWARE LICENSING - CASELLE	201.00	201.00	2,500.00	2,299.00	8.0
52-40-516 ADEQ FEES	.00	.00	3,000.00	3,000.00	.0
52-40-610 EQUIPMENT MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
52-40-650 PROFESSIONAL SERVICES	812.50	812.50	20,000.00	19,187.50	4.1
52-40-702 SEWAGE POND COMPLIANCE	.00	.00	6,000.00	6,000.00	.0
52-40-750 DEBT SERVICE	.00	.00	10,000.00	10,000.00	.0
52-40-846 CONTINGENCY EXP	.00	.00	20,719.00	20,719.00	.0
52-40-900 BAD DEBT EXPENSE	.00	.00	500.00	500.00	.0
52-40-950 PAYMENT ON WIFA LOAN	44,024.95	44,024.95	54,000.00	9,975.05	81.5
<b>TOTAL SEWER EXPENDITURES</b>	<b>54,395.07</b>	<b>54,395.07</b>	<b>291,000.00</b>	<b>236,604.93</b>	<b>18.7</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>54,395.07</b>	<b>54,395.07</b>	<b>291,000.00</b>	<b>236,604.93</b>	<b>18.7</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 30,121.09)</b>	<b>( 30,121.09)</b>	<b>.00</b>	<b>30,121.09</b>	<b>.0</b>



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

GARBAGE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>					
54-30-200 SALES RECEIPTS	12,338.20	12,338.20	170,000.00	157,661.80	7.3
TOTAL REVENUE	12,338.20	12,338.20	170,000.00	157,661.80	7.3
TOTAL FUND REVENUE	12,338.20	12,338.20	170,000.00	157,661.80	7.3





TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

GARBAGE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>GARBAGE EXPENDITURES</u>					
54-40-360 CONTRACT	12,980.37	12,980.37	170,000.00	157,019.63	7.6
TOTAL GARBAGE EXPENDITURES	<u>12,980.37</u>	<u>12,980.37</u>	<u>170,000.00</u>	<u>157,019.63</u>	<u>7.6</u>
TOTAL FUND EXPENDITURES	<u>12,980.37</u>	<u>12,980.37</u>	<u>170,000.00</u>	<u>157,019.63</u>	<u>7.6</u>
NET REVENUE OVER EXPENDITURES	<u>( 642.17)</u>	<u>( 642.17)</u>	<u>.00</u>	<u>642.17</u>	<u>.0</u>



TOWN OF HUACHUCA CITY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

LANDFILL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>						
55-30-200	SALES - LANDFILL	107,163.43	107,163.43	1,473,383.00	1,366,219.57	7.3
55-30-201	LATE PENALTIES	.00	.00	500.00	500.00	.0
55-30-205	MISC.REVENUE	50.00	50.00	20,000.00	19,950.00	.3
55-30-210	TIPPING FEES	29,504.74	29,504.74	189,253.00	159,748.26	15.6
	<b>TOTAL REVENUE</b>	<b>136,718.17</b>	<b>136,718.17</b>	<b>1,683,136.00</b>	<b>1,546,417.83</b>	<b>8.1</b>
<u>MISCELLANEOUS REVENUE</u>						
55-36-400	SALE OF FIXED ASSETS	.00	.00	15,000.00	15,000.00	.0
55-36-903	DIESEL SALES (FIRE,SCHOOL)	.00	.00	20,000.00	20,000.00	.0
	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>35,000.00</b>	<b>35,000.00</b>	<b>.0</b>
	<b>TOTAL FUND REVENUE</b>	<b>136,718.17</b>	<b>136,718.17</b>	<b>1,718,136.00</b>	<b>1,581,417.83</b>	<b>8.0</b>



TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

LANDFILL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LANDFILL EXPENDITURES</u>					
55-40-100 PERSONNEL SERVICES	15,534.40	15,534.40	242,282.00	226,747.60	6.4
55-40-105 OVERTIME	3,329.50	3,329.50	27,040.00	23,710.50	12.3
55-40-110 UNIFORM EXPENSE	.00	.00	6,435.00	6,435.00	.0
55-40-130 EMPLOYEE BENEFITS	5,033.79	5,033.79	98,196.00	93,162.21	5.1
55-40-265 BANK COSTS/FEES	1,477.26	1,477.26	25,000.00	23,522.74	5.9
55-40-280 INSURANCE	1,250.00	1,250.00	11,250.00	10,000.00	11.1
55-40-290 OFFICE SUPPLIES	.00	.00	1,000.00	1,000.00	.0
55-40-300 PRINTING	.00	.00	500.00	500.00	.0
55-40-337 PROPERTY LEASE	58,500.00	58,500.00	702,000.00	643,500.00	8.3
55-40-338 LF FINANCIAL ASSURANCE	.00	.00	88,000.00	88,000.00	.0
55-40-340 UTILITIES	1,002.60	1,002.60	7,000.00	5,997.40	14.3
55-40-350 SAFETY EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
55-40-360 CONTRACT LABOR	.00	.00	9,000.00	9,000.00	.0
55-40-366 INMATE LABOR	.00	.00	3,000.00	3,000.00	.0
55-40-440 POSTAGE	.00	.00	1,500.00	1,500.00	.0
55-40-460 MAINTENANCE & SUPPLIES	987.24	987.24	30,000.00	29,012.76	3.3
55-40-470 VEHICLE EXPENSE	.00	.00	4,500.00	4,500.00	.0
55-40-475 FUEL EXPENSE	518.47	518.47	13,000.00	12,481.53	4.0
55-40-476 DIESEL	14,108.01	14,108.01	95,000.00	80,891.99	14.9
55-40-480 SOFTWARE LICENSING - CASELLE	.00	.00	3,000.00	3,000.00	.0
55-40-510 LAB FEES	.00	.00	3,500.00	3,500.00	.0
55-40-511 WATER MONITORING	.00	.00	2,000.00	2,000.00	.0
55-40-515 ENGINEERING SERVICES	.00	.00	2,000.00	2,000.00	.0
55-40-516 ADEQ FEES	.00	.00	15,000.00	15,000.00	.0
55-40-610 EQUIPMENT MAINTENANCE	45,511.59	45,511.59	115,000.00	69,488.41	39.6
55-40-640 MEMBERSHIP	.00	.00	200.00	200.00	.0
55-40-650 PROFESSIONAL SERVICES	1,625.00	1,625.00	30,000.00	28,375.00	5.4
55-40-660 TRAVEL - TRAVEL/TRAINING	.00	.00	3,000.00	3,000.00	.0
55-40-705 CAPITAL LEASE	.00	.00	82,000.00	82,000.00	.0
55-40-710 CAPITAL EQUIPMENT	.00	.00	53,000.00	53,000.00	.0
55-40-804 SOFTWARE LICENSING	201.00	201.00	3,000.00	2,799.00	6.7
55-40-846 CONTINGENCY EXP	.00	.00	33,033.00	33,033.00	.0
55-40-855 METHANE MONITORING	.00	.00	7,200.00	7,200.00	.0
55-40-900 BAD DEBT EXPENSE	.00	.00	500.00	500.00	.0
55-40-910 TRANSFERS OUT TO GF DUE TO/FRO	.00	.00	2,300,000.00	2,300,000.00	.0
55-40-951 TRANSFER OUT-WATER DUE TO/FROM	.00	.00	300,000.00	300,000.00	.0
<b>TOTAL LANDFILL EXPENDITURES</b>	<b>149,078.86</b>	<b>149,078.86</b>	<b>4,318,136.00</b>	<b>4,169,057.14</b>	<b>3.5</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>149,078.86</b>	<b>149,078.86</b>	<b>4,318,136.00</b>	<b>4,169,057.14</b>	<b>3.5</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 12,360.69)</b>	<b>( 12,360.69)</b>	<b>( 2,600,000.00)</b>	<b>( 2,587,639.31)</b>	<b>( .5)</b>



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

TRANSIT SERVICES FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
65-30-100 CONTRACT REVENUE	24,288.75	24,288.75	291,465.00	267,176.25	8.3
TOTAL REVENUE	24,288.75	24,288.75	291,465.00	267,176.25	8.3
TOTAL FUND REVENUE	24,288.75	24,288.75	291,465.00	267,176.25	8.3





TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

TRANSIT SERVICES FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
65-40-100 PERSONNEL SERVICES	.00	.00	134,191.00	134,191.00	.0
65-40-105 OVERTIME	.00	.00	69.00	69.00	.0
65-40-130 EMPLOYEE BENEFITS	.00	.00	54,911.00	54,911.00	.0
65-40-280 INSURANCE	.00	.00	5,000.00	5,000.00	.0
65-40-475 FUEL EXPENSE	.00	.00	7,280.00	7,280.00	.0
65-40-480 VEHICLE REPAIR & MAINTENANCE	.00	.00	13,424.00	13,424.00	.0
65-40-710 CAPITAL EQUIPMENT	.00	.00	55,000.00	55,000.00	.0
65-40-910 TRANSFER OUT GF-ADMIN %	.00	.00	21,590.00	21,590.00	.0
TOTAL EXPENDITURES	.00	.00	291,465.00	291,465.00	.0
TOTAL FUND EXPENDITURES	.00	.00	291,465.00	291,465.00	.0
NET REVENUE OVER EXPENDITURES	24,288.75	24,288.75	.00	( 24,288.75)	.0



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

FORT HUACHUCA CONTRACTS

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
67-30-100 CONTRACT REVENUE	.00	.00	700,000.00	700,000.00	.0
TOTAL REVENUE	.00	.00	700,000.00	700,000.00	.0
TOTAL FUND REVENUE	.00	.00	700,000.00	700,000.00	.0



TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

FORT HUACHUCA CONTRACTS

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EXPENDITURES</u>					
67-40-840 AUTHORIZED EXPENDITURES	.00	.00	650,000.00	650,000.00	.0
67-40-910 TRANSFERS OUT GF - ADMIN%	.00	.00	50,000.00	50,000.00	.0
TOTAL EXPENDITURES	.00	.00	700,000.00	700,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	700,000.00	700,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONTRIBUTIONS AND TRANSFERS</u>					
80-39-910 TRANSFER IN FROM GENERAL FUND	.00	.00	60,000.00	60,000.00	.0
80-39-923 TRANSFER IN ROAD USER FUND	.00	.00	100,000.00	100,000.00	.0
<b>TOTAL CONTRIBUTIONS AND TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>160,000.00</b>	<b>160,000.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>.00</b>	<b>.00</b>	<b>160,000.00</b>	<b>160,000.00</b>	<b>.0</b>





TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

CAPITAL PROJECTS FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>EXPENDITURES</u>					
80-40-805 HUNT PARK PROJECT	.00	.00	50,000.00	50,000.00	.0
80-40-806 BUILDING IMPROVEMENT PROJECT	.00	.00	10,000.00	10,000.00	.0
80-40-807 ROAD, STREET & SIDEWALK IMPROV	.00	.00	100,000.00	100,000.00	.0
TOTAL EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>160,000.00</u>	<u>160,000.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>160,000.00</u>	<u>160,000.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>



TOWN OF HUACHUCA CITY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

FIRE PROTECTION & PREVENTION G

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>GRANT REVENUE</u>					
82-30-800 GRANT REVENUE	.00	.00	336,000.00	336,000.00	.0
TOTAL GRANT REVENUE	.00	.00	336,000.00	336,000.00	.0
<u>CONTRIBUTIONS AND TRANSFERS</u>					
82-39-988 TRANSFER IN FROM ARPA	.00	.00	112,125.00	112,125.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	112,125.00	112,125.00	.0
TOTAL FUND REVENUE	.00	.00	448,125.00	448,125.00	.0



TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

FIRE PROTECTION & PREVENTION G

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GRANT EXPENDITURES</u>						
82-40-840	AUTHORIZED EXPENDITURES	.00	.00	448,125.00	448,125.00	.0
	TOTAL GRANT EXPENDITURES	.00	.00	448,125.00	448,125.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	448,125.00	448,125.00	.0
	NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

HOLIDAY FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
86-30-200 HOLIDAY FUND DONATION	150.00	150.00	4,000.00	3,850.00	3.8
TOTAL REVENUE	150.00	150.00	4,000.00	3,850.00	3.8
TOTAL FUND REVENUE	150.00	150.00	4,000.00	3,850.00	3.8





TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

HOLIDAY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HOLIDAY FUND EXPENDITURES</u>					
86-40-100 CHILDREN'S FUND GIFTS/FOOD	.00	.00	4,000.00	4,000.00	.0
TOTAL HOLIDAY FUND EXPENDITURES	.00	.00	4,000.00	4,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	4,000.00	4,000.00	.0
NET REVENUE OVER EXPENDITURES	150.00	150.00	.00	( 150.00)	.0



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

BACK TO SCHOOL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUE</u>						
87-30-200	BACK TO SCHOOL PRGM DONATIONS	.00	.00	5,000.00	5,000.00	.0
	TOTAL REVENUE	.00	.00	5,000.00	5,000.00	.0
	TOTAL FUND REVENUE	.00	.00	5,000.00	5,000.00	.0



TOWN OF HUACHUCA CITY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

BACK TO SCHOOL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BACK TO SCHOOL EXPENDITURES</u>					
87-40-100 BACK TO SCHOOL PRGM EXPENSES	.00	.00	5,000.00	5,000.00	.0
TOTAL BACK TO SCHOOL EXPENDITURES	.00	.00	5,000.00	5,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	5,000.00	5,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0



TOWN OF HUACHUCA CITY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JULY 31, 2023

AMERICAN RELIEF PROGRAM ACT

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>GRANT REVENUE</u>					
88-30-300 TRANSFER IN FROM FUND BALANCE	.00	.00	579,790.00	579,790.00	.0
TOTAL GRANT REVENUE	.00	.00	579,790.00	579,790.00	.0
TOTAL FUND REVENUE	.00	.00	579,790.00	579,790.00	.0





TOWN OF HUACHUCA CITY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2023

AMERICAN RELIEF PROGRAM ACT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GRANT EXPENDITURES</u>					
88-40-100 AUTHORIZED EXPENDITURES	.00	.00	467,665.00	467,665.00	.0
88-40-982 TRANSFER OUT TO FIRE PROT/PREV	.00	.00	112,125.00	112,125.00	.0
TOTAL GRANT EXPENDITURES	.00	.00	579,790.00	579,790.00	.0
TOTAL FUND EXPENDITURES	.00	.00	579,790.00	579,790.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0





Katie Hobbs  
GOVERNOR

**STATE OF ARIZONA  
DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS**

5636 East McDowell Road  
Phoenix, Arizona 85008-3495  
(602) 267-2700 DSN: 853-2700



Major General Kerry L. Muehlenbeck  
THE ADJUTANT GENERAL

Agreement Type: Agreement  
M23-0055

Effective Date: October 1, 2022  
Termination Date: December 31, 2027

**Agreement Title: Town of Huachuca City, FY 2023, Prosecution and Imprisonment for Border-Related Crimes, Laws 2022 Chapter 313, Section 110.**

**TOWN OF HUACHUCA CITY AGREEMENT  
ADMINISTRATORS**

Town of Huachuca City  
500 Gonzales Blvd,

Huachuca, AZ 85616  
Contact Name: Suzanne Harvey, Town Manager  
Phone Number: (520) 456-1354  
Email: sharvey@huachucacityaz.gov

Huachuca City Police Department  
505 Gonzales Blvd.,  
Huachuca City, AZ 85616  
Contact Name: James L Thies, Chief of Police  
Phone Number: (520) 678-9604  
Email: jthies@huachucacityaz.gov

**DEMA AGREEMENT ADMINISTRATOR**

Arizona Department of Emergency and Military Affairs  
5645 East McDowell Road,  
Bldg. M5800  
Phoenix, AZ 85008  
Contact Name: Kyle Matthew, Chief Procurement Officer  
Phone Number: (602) 464-6491  
Email: Kyle.Matthew@azdema.gov

**THIS AGREEMENT**, (hereinafter referred to as “Agreement”) is between the **STATE OF ARIZONA DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS** [hereinafter referred to as “DEMA”, a “budget unit” as defined in A.R.S. § 35-101 authorized to contract pursuant to A.R.S. § 26-102] and **TOWN OF HUACHUCA CITY** and the **HUACHUCA CITY POLICE DEPARTMENT** [hereinafter referred to together as “Town”, authorized to contract pursuant to A.R.S. § 9-241]. The purpose of this Agreement is to establish the process for oversight of activities conducted by the Town and reimbursed by DEMA pursuant to Appropriation Legislation 2022-2023, approved by the Governor on June 28, 2022, and authorized in accordance with Laws 2021 Chapter 408, Section 106 to distribute to the Town for the purposes outlined in Section 26-105, Arizona Revised Statutes.



Katie Hobbs  
GOVERNOR

**STATE OF ARIZONA  
DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS**

5636 East McDowell Road  
Phoenix, Arizona 85008-3495  
(602) 267-2700 DSN: 853-2700



Major General Kerry L. Muehlenbeck  
THE ADJUTANT GENERAL

IN WITNESS WHEREOF, the Parties hereto agree to carry out the terms of this Agreement

Executed this day by the duly authorized officer of the Eligible Entity:

Town of Huachuca City	Arizona Department of Emergency and Military Affairs
Signature	Signature
Printed Name Suzanne Harvey	Printed Name Major General Kerry L. Muehlenbeck
Title Town Manager	Title The Adjutant General
Date _____	The above referenced Agreement is hereby executed this _____ Day of _____, 20 _____

Huachuca City Police Department
Signature
Printed Name James L. Thies
Title Chief of Police
Date _____



Katie Hobbs  
GOVERNOR

**STATE OF ARIZONA**  
**DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS**

5636 East McDowell Road  
Phoenix, Arizona 85008-3495  
(602) 267-2700 DSN: 853-2700



Major General Kerry L. Muchlenbeck  
THE ADJUTANT GENERAL

AGREEMENT TERMS

**1. Recitals:** The purpose of this Agreement is to define the terms under which DEMA will provide funds to the Town for equipment and/or activities related to the prosecution and imprisonment of individuals charged with drug trafficking, human smuggling, illegal immigration and other border-related crimes, and that comply with Section 26-105 Arizona Revised Statutes, conducted by the Town to be reimbursed by DEMA.

**2. Definitions:** The Parties agree to expeditiously initiate and complete the Scope of Work under this Agreement. The Parties warrant, represent and agree that they, their employees, and representatives will comply with all applicable provisions provided herein. The following definitions shall apply to the terms used in this Agreement, except where the context necessarily requires otherwise.

2.1. "A.R.S." means Arizona Revised Statutes.

2.2. "Agreement" means the terms and conditions of this Agreement between the State of Arizona Department of Emergency Management and Military Affairs (STATE) and Town of Huachuca City and the Town of Huachuca City Police Department together (The Town), and its addendums: Scope of Work, (Addendum A), Price Sheet (Addendum B), and Budget and Justification (Addendum C), constitute the entire Agreement between the Parties and supersede other understandings, oral or written.

2.3. "Town" means Town of Huachuca City and the Town of Huachuca City Police Department together, unless context requires that they be treated as separate entities. Unless treated as separate entities, Town of Huachuca City and the Town of Huachuca City Police Department shall be treated as a single Party to this Agreement, and shall jointly have, exercise, and be responsible for the same rights and obligations under this Agreement.

2.4 "FY" means State Fiscal Year.

2.5. "Party" and/or "Parties" means DEMA and/or Town of Huachuca City.

2.6. "Project" means activities conducted within Scope of Work and from Border Security funds.

2.7. "State" means the State of Arizona.

**3. Access to Information:** Subject to statutory confidentiality requirements of the State of Arizona, the Parties to this Agreement shall have full, complete, and equal access to data and information prepared under this Agreement on a no-charge basis.

**4. Amendment:** This Agreement, excluding Addendums, may be modified only by written Amendment signed and dated by authorized representatives of each signatory (treating Town of Huachuca City and the Town of Huachuca City Police Department as separate signatories for this purpose) to this Agreement. Amendments to this Agreement shall be executed with the same formalities as this Agreement and become effective upon the dated signature of the last signatory (again, treating Town of Huachuca City and the Town of Huachuca City Police Department as separate signatories for this purpose). Executed copies of any Amendment shall be provided to each signatory.



Katie Hobbs  
GOVERNOR

**STATE OF ARIZONA  
DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS**

5636 East McDowell Road  
Phoenix, Arizona 85008-3495  
(602) 267-2700 DSN: 853-2700



Major General Kerry L. Muehlenbeck  
THE ADJUTANT GENERAL

**4.1. Addendum Amendments:** Addendums to this Agreement may be amended or modified, as necessary, only by the Parties' authorized contracting and procurement officers.

**5. Budget:** The amount of \$148,692.78 was appropriated in FY2023 and transferred to the Border Security Fund effective October 1, 2022. DEMA shall make payment for services or reimbursement within thirty (30) days after receipt of valid invoices and supporting documentation from the Town. Payments shall be made by electronic funds transfer in lieu of a State warrant whenever possible. Funds provided by DEMA to the Town under this Agreement shall be used only for the purposes identified in this Agreement. Funds provided by DEMA to the Town under this Agreement shall not be used to supplant Federal, State, Town or local funds that would otherwise be available to the Town for the purposes identified in this Agreement and shall be used to supplement funds already available to the Town for the purposes identified in this Agreement.

**6. Non-Availability of Funds:** Pursuant to A.R.S. § 35-154(A), every payment obligation under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by either Party at the end of the period for which funds are available. No liability shall accrue to either Party in the event this provision is exercised, and the Parties shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

**7. Payment Mechanism:** Payment shall be made within thirty (30) days after receipt of a valid invoice and supporting documentation.

**8. Conflict Resolution Procedures:**

**8.1.** This Agreement shall be governed by and construed in accordance with the laws of the State of Arizona.

**8.2.** In the event of any judicial proceeding related to this Agreement the Parties agree that venue shall be proper in Maricopa Town, Arizona.

**8.3.** The Parties to this Agreement agree to resolve all disputes arising out of or relating to this Agreement through arbitration, after exhausting applicable administrative review, to the extent required by A.R.S. § 12-1518 except as may be required by other applicable statutes.

**9. Assignment:** Neither Party may assign rights hereunder without the express, written, prior consent of the other Party.

**10. Conflict of Interest:** Either Party may cancel this Agreement for conflict of interest in accordance with the termination terms of this Agreement, without penalty or further obligation, pursuant to A.R.S. § 38-511.

**11. Agreement Term:** The term of this Agreement shall be from October 1, 2022, to December 31, 2027.

**12. Effective Date:** This Agreement shall become effective upon the date of the last signatory's signature.

**13. Notices, Correspondence, Reports:**

**13.1.** Any notice given pursuant to this Agreement shall be in writing and shall be considered to have been given when actually received by the following persons at the following addresses: Notices and correspondence (except for correspondence relating to the execution of the Agreement, clarification of this Agreement, and Amendments to this Agreement) shall be sent to:



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For Town of Huachuca City:	For DEMA:
<b>Name: James L. Thies</b>	<b>Name: Darlene Quihuis</b>
<b>Title: Chief of Police</b>	<b>Title: Assistant Director</b>
<b>Phone: (520) 678-9604</b>	<b>Phone: (602) 464-6454</b>
<b>Email: jthies@huachucacityaz.gov</b>	<b>Email: Darlene.Quihuis@azdema.gov</b>

13.2. Correspondence relating to the execution of the Agreement, clarification of this Agreement, and Amendments to this Agreement shall be sent to:

For Town of Huachuca City:	For DEMA:
<b>Name: Suzanne Harvey</b>	<b>Name: Kyle A. Matthew</b>
<b>Title: Town Manager</b>	<b>Title: Chief Procurement Officer</b>
<b>Address: 500 Gonzales Blvd., Huachuca City, AZ 85616</b>	<b>Address: 5645 East McDowell Road, Phoenix AZ 85008</b>
<b>Phone: (520) 678-0177</b>	<b>Phone: (602) 464-6491</b>
<b>Email: sharvey@huachucacityaz.gov</b>	<b>Email: Kyle.Matthew@azdema.gov</b>

13.3 Reports and deliverables shall be sent in accordance with Scope of Work, Reporting Requirement & Deliverables.

13.4. Either Party to this Agreement may designate a new contact by delivering written notice to all other signatories in accordance with these notice requirements.

**14. Ownership of Information:** Both Parties retain title to all documents, reports, data, and other materials prepared as a part of the Project. DEMA and The Town shall have full and complete rights to reproduce, duplicate, disclose, perform, and otherwise use all information prepared under this Agreement.

**15. Project Review:** It is the responsibility of the Town to coordinate with DEMA regarding the progress of the Project as defined in the Scope of Work and related attachments. DEMA may request in writing, at its discretion, written progress updates, which the Town shall provide to DEMA within 15 calendar days of DEMA's request.

**16. Severability:** The provisions of this Agreement are severable to the extent that any provision or application to be invalid shall not affect any other provision or application of the Agreement, which shall remain in effect without the invalid provision or application.



Katie Hobbs  
GOVERNOR

## STATE OF ARIZONA DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS

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Major General Kerry L. Muchlenbeck  
THE ADJUTANT GENERAL

### 17. Termination:

17.1. DEMA or the Town may terminate this Agreement at any time, with or without cause, after giving 30 days written notice of termination to DEMA or the Town, as appropriate. The notice shall specify the effective date of termination. Any deviation or failure to comply with the purposes and/or conditions of this Agreement by the Town without written permission from DEMA may constitute cause for DEMA to terminate this Agreement.

17.2. In the event the Agreement is terminated, the Town shall deliver all financial and programmatic records, supporting documents, statistical records, electronic data, and other related records. All records and documents of both Parties shall be maintained and available for access in accordance with A.R.S. §§ 35-214, 39-101, 41-151 and any other State or local rule or regulation. Repayment to DEMA of a portion or full payment received by the Town may be required.

17.3. Upon notice of termination of this Agreement, the Parties will cooperate and work diligently to prepare a transition plan to include a transition schedule and circumstances for transfer of deliverables including, but not limited to, records, funds (both unexpended and any previously expended funds that may have been spent in violation of the purposes and conditions of this Agreement), and compliance with closing auditing requirements to be performed at the Town's expense.

**18. Indemnification:** Each Party (as "Indemnitor") agrees to defend, indemnify, and hold harmless the other Parties (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers. The State of Arizona is self-insured per A.R.S. § 41-621.

In addition, should the Town utilize contractor(s), the Town's contract with each such contractor shall (a) include the following language: (b) require that the following language be included by the contractor in all its subcontracts; and (c) require the contractor to require all its subcontractors include the following language in their contracts with all of their subcontractors:

To the fullest extent permitted by law, the Contractor shall defend, indemnify, and hold harmless Town of Huachuca City, DEMA and the State of Arizona, and any jurisdiction or agency issuing any permits for any work arising out of this Agreement, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the Contractor or any of the directors, officers, agents, or employees or subcontractors of such Contractor. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the Parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by such contractor from and against any and all claims. It is agreed that such contractor will be responsible for primary loss investigation, defense, and judgment costs where this indemnification is applicable. Additionally, on all applicable insurance policies, the Contractor and its subcontractors shall name Town of Huachuca City, the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as additional insureds and also include a waiver of subrogation in favor of Town of Huachuca City, the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees.





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**19. E-Verify:** To comply with A.R.S. § 41-4401(A), each Party hereby warrants its compliance with federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A). If either Party uses contractors in performance of this Agreement, the contractors shall warrant their compliance with federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A). A breach of this warranty shall be deemed a material breach of the Agreement subject to penalties up to and including termination of this Agreement. Each Party retains the legal right to inspect the papers of any contractor or subcontractor employee who works on the Agreement to ensure that the contractor or subcontractor is complying with this warranty.

**20. Waiver:** The waiver or failure to enforce any provision of this Agreement will not operate as a waiver of any future breach of any such provision or any other provision hereof.

**21. Non-Discrimination:** Pursuant to Title 41, Chapter 9, Article 4 of the A.R.S. and Executive Order 2009-09, the Town shall provide access to equal employment opportunities for all persons, regardless of race, color, religion, sex, age, national origin, or political affiliation, and to all other applicable State and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that applicants for employment and employees are treated without regard to race, age, color, religion, sex, or national origin and in compliance with the Americans with Disabilities Act.

**22. Implied Consent Terms:** Each provision of law and any terms required by law to be in this Agreement are a part of this Agreement as if fully stated in it.

**23. Record Keeping Requirements:** Pursuant to A.R.S. §§ 35-214 and 35-215, the Parties shall retain all data, books, accounts and other records ("records") relating to this Agreement for a period of five years after completion of the Agreement, after any litigation, claim, negotiation, audit, cost recovery, or action involving the records has been completed or from the date of complete resolution of any dispute and any applicable appeals, unless a longer period is required by statute or rule. All records shall be subject to inspection and audit by the State at reasonable times. Upon request, either Party shall produce the original of any or all such records.

**24. Lobbying:** Upon signature of this Agreement, the Town shall disclose all lobbying activities to DEMA to the extent they are an actual or potential conflict of interest or where such activities would create an appearance of impropriety. The Town shall implement and maintain adequate controls to ensure that monies paid this Agreement shall not be used for lobbying.

**23. Antitrust Recovery:** The Town assigns to DEMA any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the Town toward fulfillment of this Agreement.

**24. Compliance with Laws.** The Town agrees to comply with all state and local laws and regulations applicable to the terms and conditions of this Agreement including but not limited to State of Arizona Accounting Manual (SAAM) and State and local procurement codes; whichever is more restrictive will apply.



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**ADDENDUM A**  
**SCOPE OF WORK**

1. **Project Title:** Town of Huachuca City, FY 2023, Prosecution and Imprisonment for Border-Related Crimes.
2. **Project Timeline:** October 1, 2022, to December 31, 2027.
3. **Purpose:**
  - a. Reimburse Town of Huachuca City for equipment and/or activities associated with the prosecution and imprisonment of individuals charged with drug trafficking, human smuggling, illegal immigration, and other border-related crimes, and that comply with Section 26-105 Arizona Revised Statutes.
4. **Tasks:**
  - a. Purchase equipment and enter into contracts in accordance with the DEMA-approved budget. Copies of all contracts are to be provided to DEMA upon request.
5. **Cost**
  - a. Not to exceed \$148,692.78.
6. **Reporting Requirements and Deliverables:**

Timeframe	Deliverable	Description	Due Date	Send To:
Quarterly	Financial Expenditure Report	Provide an accurate and detailed expenditure report with backup documentation. <b>Period of Performance:</b> Qtr. 1: July 1 – Sept. 30 Qtr. 2: Oct.1 – Dec.31 Qtr. 3: Jan.1 - March 31 Qtr. 4: April 1 - June 30	Qtr. 1: Oct. 15 Qtr. 2: Jan. 15 Qtr. 3: April 15 Qtr. 4: July 15  In the event that the 15 <sup>th</sup> falls on a weekend or holiday, it is due the next business day.	Grants.border@azdema.gov  with a copy to: Dema.Finance@azdema.gov
Final	Financial Summary Report	Provide an accurate and detailed expenditure financial summary report of project period.	Due 30 Days after the end of the period of performance or completion of the Project.	Grants.border@azdema.gov  with a copy to: Dema.Finance@azdema.gov



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Timeframe	Deliverable	Description	Due Date	Send To:
Quarterly	Programmatic Report	Provide a progress report of all Border Security Fund activities & metrics by the jurisdiction during the reporting period.  <b>Period of Performance:</b> Qtr. 1: July 1 – Sept. 30 Qtr. 2: Oct.1 – Dec.31 Qtr. 3: Jan.1 - March 31 Qtr. 4: April 1 - June 30	Qtr. 1: Oct. 15 Qtr. 2: Jan. 15 Qtr. 3: April 15 Qtr. 4: July 15  In the event that the 15 <sup>th</sup> falls on a weekend or holiday, it is due the next business day.	Grants.border@azdema.gov  with a copy to: Dema.Finance@azdema.gov
Final	Programmatic Report	Provide a final report to include a summary narrative of annual accomplishments and metrics.	Due 30 Days after the end of the period of performance or completion of the Project.	Grants.border@azdema.gov  with a copy to: Dema.Finance@azdema.gov

**7. Additional Requirements:**

- a. Ensure all procurement of goods and services are following established applicable procurement law and the Town’s written policies and procedures. All procurement transactions shall be conducted in a manner to provide to the maximum extent practical, open, and free competition.
- b. All Border Security funds must be accounted for by the Town in writing and in compliance with the State of Arizona Accounting Manual (SAAM), available at <https://gao.az.gov/publications/saam>.



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**ADDENDUM B  
PRICE SHEET**

**Budget October 1, 2022, to December 31, 2027**

<b>ACCOUNT CLASSIFICATION</b>	<b>AMOUNT</b>
Personnel	\$0
Fringe	\$0
Travel (Not Applicable)	\$0
Equipment	\$139,159.44
Supplies	\$9,533.34
Contractual (Not Applicable)	\$0
Other (Not Applicable)	\$0
<b>Total Direct Costs</b>	<b>\$148,692.78</b>
Administration (Not applicable)	\$0
<b>TOTAL (Not to Exceed)</b>	<b>\$148,692.78</b>

With prior written approval, the Town is authorized to transfer up to a maximum of 10% of the total budget amount between line items. Transfers of funds are only allowed between funded line items. Transfers exceeding 10% or to a non-funded line item shall require a DEMA review and amendment to the Price Sheet, Addendum B.



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**ADDENDUM C**  
**BUDGET AND JUSTIFICATION**  
October 1, 2022, to December 31, 2027

- A. Personnel: Not Applicable
- B. Fringe Benefits: Not Applicable
- C. Travel: Not Applicable
- D. Equipment (Over \$5,000 per item):

Item(s) (1)	Quantity (2)	Amount (3)	% Charged (4)	Total Cost (5)
2WD Vehicle Plus Up Fit	2	\$65,829.72	100%	\$131,659.44
Mobile Fixed Radio	1	\$7,500.00	100%	\$7,500.00

<b>TOTAL EQUIPMENT REQUEST</b>	<b>\$139,159.44</b>
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**JUSTIFICATION:**

Huachuca City Police Department (HCPD) will use funding to purchase Law Enforcement Vehicles and Mobile Fixed Radio.

These vehicles will make it easier and safer for our officers to carry out their duties. These fully marked law enforcement vehicles are mobile offices that enable officers to have all they need to successfully complete any assignment that comes their way. The radio enables direct connection with SEACOM and other organizations, including ourselves.

The majority of our patrol cars today are past their legally permitted life expectancy. These cars break down frequently and aren't as dependable as they need to be. To address the alarming rise in Fail to Yield instances, I am asking for two (2) extra police cars. As a point of comparison, during the six-month period ending on August 31, 2022, there were 107 vehicle pursuits (Failure To Yields) and 595 human smuggling instances involving 1,629 undocumented aliens, 324 of whom were recognized as criminal victims.

One (1) of these law enforcement vehicles will need to have a brand-new Motorola radio installed. HCPD has an existing radio that can be placed in the second (2<sup>nd</sup>) vehicle; therefore, one radio will suffice.



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**E. Supplies (Items Costing Less Than \$5,000.00 per unit):**

Item(s) (1)	Quantity (2)	Amount (3)	% Charged (4)	Total Cost (5)
Decals	2	\$900.00	100%	\$1,800.00
FLIR/Noptic	2	\$3,866.67	100%	\$7,733.34
<b>TOTAL EQUIPMENT REQUEST</b>				<b>\$9,533.34</b>

***JUSTIFICATION:***

These funds will be used to purchase decals for both new vehicles and the two (2) FLIR/Optic night vision optics be installed in these two vehicles to help with routine night operations.

**F. Contractual: Not Applicable**

**G. Other: Not Applicable**

**H. Total Direct Charges:**

<b>TOTAL DIRECT CHARGES</b>	<b>\$148,692.78</b>
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**I. Administration: Not Applicable**

**J. Total Project Costs:**

<b>TOTAL REQUEST- TOTAL PROJECT COSTS (Sum of Total Direct Costs and Admin Costs)</b>	<b>\$148,692.78</b>
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GOVERNOR

## STATE OF ARIZONA DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS

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THE ADJUTANT GENERAL

### *JUSTIFICATION:*

The Town of Huachuca City is located from approximate mileposts 314.1 through 311.8 on State Route 90. Per the last ADOT traffic study, it was determined that approximately 15,000 vehicles travel our two lane each, north and south roadway system. Our town has a population of approximately 1,650 people (per the last census count). SR90 is a nexus between the border and all parts north for the illegal smuggling of drugs, US currency, Humans, and weapons. SR90 connects Mexico, Douglas, Sierra Vista from the south to Whetstone, Benson, and interstate I-10 to all points north through Arizona and up into the United States.

The Huachuca City Police Department (HCPD) serves our community through community policing, community events hosted by the Town of Huachuca City as well as the surrounding communities of Sierra Vista and Whetstone. HCPD is a small and dedicated agency with limited funding for Border Security

The funds will improve HCPD's capacity to identify, seize, and uphold all laws in their capacity as sworn police officers for the great state of Arizona. Real-time information from the field as it occurs during these incidents, which are real-time events that need to be recorded, is equally valuable. An intelligence analyst (supplied by the National Guard) is being trained by HCPD to gather this data and pass it along to the proper, authorized law enforcement agencies. It is the intention and duty of HCPD to effectively and legally identify and enforce infractions of Federal, State (Arizona Revised Statute), and Town Code laws pertaining to the safety of the public. Located next to Sierra Vista, Huachuca City is a small rural community. The East and West sides of our town are bordered by Fort Huachuca. In Cochise County, Arizona's southeast, is where Huachuca City is located. Residents of the Town of Huachuca City are retired people, active military personnel, and members of the working class. About \$29,829 is the typical salary per year. Residential dwellings and commercial buildings make up the Town's three (3) square miles. The city landfill is the primary source of city funding. Due to the illicit transportation (smuggling) of illegal substances and aliens, State Route 90, which passes through the Town for two miles, poses a special risk to the neighborhood. The recruitment of individuals to Operation Safe Streets who are physically in control of a motor vehicle while passing through our town is another opportunity to grow the organization. Criminal trespass, criminal damage, assaults, drug investigations, and impaired driving are just a few of the criminal actions that these individuals engage in.



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THE ADJUTANT GENERAL

**K. BUDGET SUMMARY:**

Category	Year 1	Year 2*	Year 3*	Year 4*	Year 5*	Total Project Costs
Personnel						
Fringe						
Travel						
Equipment	\$139,159.44					\$139,159.44
Supplies	\$9,533.34					\$9,533.34
Contractual						
Other						
Total Direct Charges	\$148,692.78					\$148,692.78
Administration						
<b>Total Project Costs</b>	<b>\$148,692.78</b>					<b>\$148,692.78</b>

\*FOR FUTURE REQUESTED YEARS





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Agreement Type: Agreement  
M23-0055

Effective Date: October 1, 2022  
Termination Date: December 31, 2027

**Agreement Title: Town of Huachuca City, FY 2023, Prosecution and Imprisonment for Border-Related Crimes, Laws 2022 Chapter 313, Section 110.**

**TOWN OF HUACHUCA CITY AGREEMENT ADMINISTRATORS**

Town of Huachuca City  
500 Gonzales Blvd,

Huachuca, AZ 85616  
Contact Name: Suzanne Harvey, Town Manager  
Phone Number: (520) 456-1354  
Email: sharvey@huachucacityaz.gov

Huachuca City Police Department  
505 Gonzales Blvd.,  
Huachuca City, AZ 85616  
Contact Name: James L Thies, Chief of Police  
Phone Number: (520) 678-9604  
Email: jthies@huachucacityaz.gov

**DEMA AGREEMENT ADMINISTRATOR**

Arizona Department of Emergency and Military Affairs  
5645 East McDowell Road,  
Bldg. M5800  
Phoenix, AZ 85008  
Contact Name: Kyle Matthew, Chief Procurement Officer  
Phone Number: (602) 464-6491  
Email: Kyle.Matthew@azdema.gov

**THIS AGREEMENT**, (hereinafter referred to as “Agreement”) is between the **STATE OF ARIZONA DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS** [hereinafter referred to as “DEMA”, a “budget unit” as defined in A.R.S. § 35-101 authorized to contract pursuant to A.R.S. § 26-102] and **TOWN OF HUACHUCA CITY** and the **HUACHUCA CITY POLICE DEPARTMENT** [hereinafter referred to together as “Town”, authorized to contract pursuant to A.R.S. § 9-241]. The purpose of this Agreement is to establish the process for oversight of activities conducted by the Town and reimbursed by DEMA pursuant to Appropriation Legislation 2022-2023, approved by the Governor on June 28, 2022, and authorized in accordance with Laws 2021 Chapter 408, Section 106 to distribute to the Town for the purposes outlined in Section 26-105, Arizona Revised Statutes.



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Major General Kerry L. Muehlenbeck  
THE ADJUTANT GENERAL

IN WITNESS WHEREOF, the Parties hereto agree to carry out the terms of this Agreement

Executed this day by the duly authorized officer of the Eligible Entity:

Town of Huachuca City	Arizona Department of Emergency and Military Affairs
Signature	Signature
Printed Name Suzanne Harvey	Printed Name Major General Kerry L. Muehlenbeck
Title Town Manager	Title The Adjutant General
Date _____	The above referenced Agreement is hereby executed this _____ Day of _____, 20 _____

Huachuca City Police Department
Signature
Printed Name James L. Thies
Title Chief of Police
Date _____



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GOVERNOR

STATE OF ARIZONA  
DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS

5636 East McDowell Road  
Phoenix, Arizona 85008-3495  
(602) 267-2700 DSN: 853-2700



Major General Kerry L. Muehlenbeck  
THE ADJUTANT GENERAL

AGREEMENT TERMS

**1. Recitals:** The purpose of this Agreement is to define the terms under which DEMA will provide funds to the Town for equipment and/or activities related to the prosecution and imprisonment of individuals charged with drug trafficking, human smuggling, illegal immigration and other border-related crimes, and that comply with Section 26-105 Arizona Revised Statutes, conducted by the Town to be reimbursed by DEMA.

**2. Definitions:** The Parties agree to expeditiously initiate and complete the Scope of Work under this Agreement. The Parties warrant, represent and agree that they, their employees, and representatives will comply with all applicable provisions provided herein. The following definitions shall apply to the terms used in this Agreement, except where the context necessarily requires otherwise.

2.1. "A.R.S." means Arizona Revised Statutes.

2.2. "Agreement" means the terms and conditions of this Agreement between the State of Arizona Department of Emergency Management and Military Affairs (STATE) and Town of Huachuca City and the Town of Huachuca City Police Department together (The Town), and its addendums: Scope of Work, (Addendum A), Price Sheet (Addendum B), and Budget and Justification (Addendum C), constitute the entire Agreement between the Parties and supersede other understandings, oral or written.

2.3. "Town" means Town of Huachuca City and the Town of Huachuca City Police Department together, unless context requires that they be treated as separate entities. Unless treated as separate entities, Town of Huachuca City and the Town of Huachuca City Police Department shall be treated as a single Party to this Agreement, and shall jointly have, exercise, and be responsible for the same rights and obligations under this Agreement.

2.4 "FY" means State Fiscal Year.

2.5. "Party" and/or "Parties" means DEMA and/or Town of Huachuca City.

2.6. "Project" means activities conducted within Scope of Work and from Border Security funds.

2.7. "State" means the State of Arizona.

**3. Access to Information:** Subject to statutory confidentiality requirements of the State of Arizona, the Parties to this Agreement shall have full, complete, and equal access to data and information prepared under this Agreement on a no-charge basis.

**4. Amendment:** This Agreement, excluding Addendums, may be modified only by written Amendment signed and dated by authorized representatives of each signatory (treating Town of Huachuca City and the Town of Huachuca City Police Department as separate signatories for this purpose) to this Agreement. Amendments to this Agreement shall be executed with the same formalities as this Agreement and become effective upon the dated signature of the last signatory (again, treating Town of Huachuca City and the Town of Huachuca City Police Department as separate signatories for this purpose). Executed copies of any Amendment shall be provided to each signatory.



Katie Hobbs  
GOVERNOR

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**4.1. Addendum Amendments:** Addendums to this Agreement may be amended or modified, as necessary, only by the Parties' authorized contracting and procurement officers.

**5. Budget:** The amount of \$148,692.78 was appropriated in FY2023 and transferred to the Border Security Fund effective October 1, 2022. DEMA shall make payment for services or reimbursement within thirty (30) days after receipt of valid invoices and supporting documentation from the Town. Payments shall be made by electronic funds transfer in lieu of a State warrant whenever possible. Funds provided by DEMA to the Town under this Agreement shall be used only for the purposes identified in this Agreement. Funds provided by DEMA to the Town under this Agreement shall not be used to supplant Federal, State, Town or local funds that would otherwise be available to the Town for the purposes identified in this Agreement and shall be used to supplement funds already available to the Town for the purposes identified in this Agreement.

**6. Non-Availability of Funds:** Pursuant to A.R.S. § 35-154(A), every payment obligation under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by either Party at the end of the period for which funds are available. No liability shall accrue to either Party in the event this provision is exercised, and the Parties shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

**7. Payment Mechanism:** Payment shall be made within thirty (30) days after receipt of a valid invoice and supporting documentation.

**8. Conflict Resolution Procedures:**

**8.1.** This Agreement shall be governed by and construed in accordance with the laws of the State of Arizona.

**8.2.** In the event of any judicial proceeding related to this Agreement the Parties agree that venue shall be proper in Maricopa Town, Arizona.

**8.3.** The Parties to this Agreement agree to resolve all disputes arising out of or relating to this Agreement through arbitration, after exhausting applicable administrative review, to the extent required by A.R.S. § 12-1518 except as may be required by other applicable statutes.

**9. Assignment:** Neither Party may assign rights hereunder without the express, written, prior consent of the other Party.

**10. Conflict of Interest:** Either Party may cancel this Agreement for conflict of interest in accordance with the termination terms of this Agreement, without penalty or further obligation, pursuant to A.R.S. § 38-511.

**11. Agreement Term:** The term of this Agreement shall be from October 1, 2022, to December 31, 2027.

**12. Effective Date:** This Agreement shall become effective upon the date of the last signatory's signature.

**13. Notices, Correspondence, Reports:**

**13.1.** Any notice given pursuant to this Agreement shall be in writing and shall be considered to have been given when actually received by the following persons at the following addresses: Notices and correspondence (except for correspondence relating to the execution of the Agreement, clarification of this Agreement, and Amendments to this Agreement) shall be sent to:



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<b>For Town of Huachuca City:</b>	<b>For DEMA:</b>
<b>Name: James L. Thies</b>	<b>Name: Darlene Quihuis</b>
<b>Title: Chief of Police</b>	<b>Title: Assistant Director</b>
<b>Phone: (520) 678-9604</b>	<b>Phone: (602) 464-6454</b>
<b>Email: jthies@huachucacityaz.gov</b>	<b>Email: Darlene.Quihuis@azdema.gov</b>

13.2. Correspondence relating to the execution of the Agreement, clarification of this Agreement, and Amendments to this Agreement shall be sent to:

<b>For Town of Huachuca City:</b>	<b>For DEMA:</b>
<b>Name: Suzanne Harvey</b>	<b>Name: Kyle A. Matthew</b>
<b>Title: Town Manager</b>	<b>Title: Chief Procurement Officer</b>
<b>Address: 500 Gonzales Blvd., Huachuca City, AZ 85616</b>	<b>Address: 5645 East McDowell Road, Phoenix AZ 85008</b>
<b>Phone: (520) 678-0177</b>	<b>Phone: (602) 464-6491</b>
<b>Email: sharvey@huachucacityaz.gov</b>	<b>Email: Kyle.Matthew@azdema.gov</b>

13.3 Reports and deliverables shall be sent in accordance with Scope of Work, Reporting Requirement & Deliverables.

13.4. Either Party to this Agreement may designate a new contact by delivering written notice to all other signatories in accordance with these notice requirements.

**14. Ownership of Information:** Both Parties retain title to all documents, reports, data, and other materials prepared as a part of the Project. DEMA and The Town shall have full and complete rights to reproduce, duplicate, disclose, perform, and otherwise use all information prepared under this Agreement.

**15. Project Review:** It is the responsibility of the Town to coordinate with DEMA regarding the progress of the Project as defined in the Scope of Work and related attachments. DEMA may request in writing, at its discretion, written progress updates, which the Town shall provide to DEMA within 15 calendar days of DEMA's request.

**16. Severability:** The provisions of this Agreement are severable to the extent that any provision or application to be invalid shall not affect any other provision or application of the Agreement, which shall remain in effect without the invalid provision or application.



Katie Hobbs  
GOVERNOR

## STATE OF ARIZONA DEPARTMENT OF EMERGENCY AND MILITARY AFFAIRS

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### 17. Termination:

17.1. DEMA or the Town may terminate this Agreement at any time, with or without cause, after giving 30 days written notice of termination to DEMA or the Town, as appropriate. The notice shall specify the effective date of termination. Any deviation or failure to comply with the purposes and/or conditions of this Agreement by the Town without written permission from DEMA may constitute cause for DEMA to terminate this Agreement.

17.2. In the event the Agreement is terminated, the Town shall deliver all financial and programmatic records, supporting documents, statistical records, electronic data, and other related records. All records and documents of both Parties shall be maintained and available for access in accordance with A.R.S. §§ 35-214, 39-101, 41-151 and any other State or local rule or regulation. Repayment to DEMA of a portion or full payment received by the Town may be required.

17.3. Upon notice of termination of this Agreement, the Parties will cooperate and work diligently to prepare a transition plan to include a transition schedule and circumstances for transfer of deliverables including, but not limited to, records, funds (both unexpended and any previously expended funds that may have been spent in violation of the purposes and conditions of this Agreement), and compliance with closing auditing requirements to be performed at the Town's expense.

**18. Indemnification:** Each Party (as "Indemnitor") agrees to defend, indemnify, and hold harmless the other Parties (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers. The State of Arizona is self-insured per A.R.S. § 41-621.

In addition, should the Town utilize contractor(s), the Town's contract with each such contractor shall (a) include the following language: (b) require that the following language be included by the contractor in all its subcontracts; and (c) require the contractor to require all its subcontractors include the following language in their contracts with all of their subcontractors:

To the fullest extent permitted by law, the Contractor shall defend, indemnify, and hold harmless Town of Huachuca City, DEMA and the State of Arizona, and any jurisdiction or agency issuing any permits for any work arising out of this Agreement, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the Contractor or any of the directors, officers, agents, or employees or subcontractors of such Contractor. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the Parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by such contractor from and against any and all claims. It is agreed that such contractor will be responsible for primary loss investigation, defense, and judgment costs where this indemnification is applicable. Additionally, on all applicable insurance policies, the Contractor and its subcontractors shall name Town of Huachuca City, the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as additional insureds and also include a waiver of subrogation in favor of Town of Huachuca City, the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees.



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**19. E-Verify:** To comply with A.R.S. § 41-4401(A), each Party hereby warrants its compliance with federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A). If either Party uses contractors in performance of this Agreement, the contractors shall warrant their compliance with federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A). A breach of this warranty shall be deemed a material breach of the Agreement subject to penalties up to and including termination of this Agreement. Each Party retains the legal right to inspect the papers of any contractor or subcontractor employee who works on the Agreement to ensure that the contractor or subcontractor is complying with this warranty.

**20. Waiver:** The waiver or failure to enforce any provision of this Agreement will not operate as a waiver of any future breach of any such provision or any other provision hereof.

**21. Non-Discrimination:** Pursuant to Title 41, Chapter 9, Article 4 of the A.R.S. and Executive Order 2009-09, the Town shall provide access to equal employment opportunities for all persons, regardless of race, color, religion, sex, age, national origin, or political affiliation, and to all other applicable State and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that applicants for employment and employees are treated without regard to race, age, color, religion, sex, or national origin and in compliance with the Americans with Disabilities Act.

**22. Implied Consent Terms:** Each provision of law and any terms required by law to be in this Agreement are a part of this Agreement as if fully stated in it.

**23. Record Keeping Requirements:** Pursuant to A.R.S. §§ 35-214 and 35-215, the Parties shall retain all data, books, accounts and other records ("records") relating to this Agreement for a period of five years after completion of the Agreement, after any litigation, claim, negotiation, audit, cost recovery, or action involving the records has been completed or from the date of complete resolution of any dispute and any applicable appeals, unless a longer period is required by statute or rule. All records shall be subject to inspection and audit by the State at reasonable times. Upon request, either Party shall produce the original of any or all such records.

**24. Lobbying:** Upon signature of this Agreement, the Town shall disclose all lobbying activities to DEMA to the extent they are an actual or potential conflict of interest or where such activities would create an appearance of impropriety. The Town shall implement and maintain adequate controls to ensure that monies paid this Agreement shall not be used for lobbying.

**23. Antitrust Recovery:** The Town assigns to DEMA any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the Town toward fulfillment of this Agreement.

**24. Compliance with Laws.** The Town agrees to comply with all state and local laws and regulations applicable to the terms and conditions of this Agreement including but not limited to State of Arizona Accounting Manual (SAAM) and State and local procurement codes; whichever is more restrictive will apply.



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**ADDENDUM A**  
**SCOPE OF WORK**

1. **Project Title:** Town of Huachuca City, FY 2023, Prosecution and Imprisonment for Border-Related Crimes.
2. **Project Timeline:** October 1, 2022, to December 31, 2027.
3. **Purpose:**
  - a. Reimburse Town of Huachuca City for equipment and/or activities associated with the prosecution and imprisonment of individuals charged with drug trafficking, human smuggling, illegal immigration, and other border-related crimes, and that comply with Section 26-105 Arizona Revised Statutes.
4. **Tasks:**
  - a. Purchase equipment and enter into contracts in accordance with the DEMA-approved budget. Copies of all contracts are to be provided to DEMA upon request.
5. **Cost**
  - a. Not to exceed \$148,692.78.
6. **Reporting Requirements and Deliverables:**

Timeframe	Deliverable	Description	Due Date	Send To:
Quarterly	Financial Expenditure Report	Provide an accurate and detailed expenditure report with backup documentation. <b>Period of Performance:</b> Qtr. 1: July 1 – Sept. 30 Qtr. 2: Oct.1 – Dec.31 Qtr. 3: Jan.1 - March 31 Qtr. 4: April 1 - June 30	Qtr. 1: Oct. 15 Qtr. 2: Jan. 15 Qtr. 3: April 15 Qtr. 4: July 15  In the event that the 15 <sup>th</sup> falls on a weekend or holiday, it is due the next business day.	Grants.border@azdema.gov  with a copy to: Dema.Finance@azdema.gov
Final	Financial Summary Report	Provide an accurate and detailed expenditure financial summary report of project period.	Due 30 Days after the end of the period of performance or completion of the Project.	Grants.border@azdema.gov  with a copy to: Dema.Finance@azdema.gov





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<b>Timeframe</b>	<b>Deliverable</b>	<b>Description</b>	<b>Due Date</b>	<b>Send To:</b>
Quarterly	Programmatic Report	Provide a progress report of all Border Security Fund activities & metrics by the jurisdiction during the reporting period.  <u><b>Period of Performance:</b></u> <b>Qtr. 1:</b> July 1 – Sept. 30 <b>Qtr. 2:</b> Oct. 1 – Dec. 31 <b>Qtr. 3:</b> Jan. 1 - March 31 <b>Qtr. 4:</b> April 1 - June 30	<b>Qtr. 1:</b> Oct. 15 <b>Qtr. 2:</b> Jan. 15 <b>Qtr. 3:</b> April 15 <b>Qtr. 4:</b> July 15  In the event that the 15 <sup>th</sup> falls on a weekend or holiday, it is due the next business day.	Grants.border@azdema.gov  with a copy to: Dema.Finance@azdema.gov
Final	Programmatic Report	Provide a final report to include a summary narrative of annual accomplishments and metrics.	Due 30 Days after the end of the period of performance or completion of the Project.	Grants.border@azdema.gov  with a copy to: Dema.Finance@azdema.gov

**7. Additional Requirements:**

- a. Ensure all procurement of goods and services are following established applicable procurement law and the Town’s written policies and procedures. All procurement transactions shall be conducted in a manner to provide to the maximum extent practical, open, and free competition.
- b. All Border Security funds must be accounted for by the Town in writing and in compliance with the State of Arizona Accounting Manual (SAAM), available at <https://gao.az.gov/publications/saam>.



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**ADDENDUM B**  
**PRICE SHEET**

**Budget October 1, 2022, to December 31, 2027**

<b>ACCOUNT CLASSIFICATION</b>	<b>AMOUNT</b>
Personnel	\$0
Fringe	\$0
Travel (Not Applicable)	\$0
Equipment	\$139,159.44
Supplies	\$9,533.34
Contractual (Not Applicable)	\$0
Other (Not Applicable)	\$0
Total Direct Costs	<b>\$148,692.78</b>
Administration (Not applicable)	\$0
<b>TOTAL (Not to Exceed)</b>	<b>\$148,692.78</b>

With prior written approval, the Town is authorized to transfer up to a maximum of 10% of the total budget amount between line items. Transfers of funds are only allowed between funded line items. Transfers exceeding 10% or to a non-funded line item shall require a DEMA review and amendment to the Price Sheet, Addendum B.



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**ADDENDUM C**  
**BUDGET AND JUSTIFICATION**  
October 1, 2022, to December 31, 2027

- A. Personnel: Not Applicable
- B. Fringe Benefits: Not Applicable
- C. Travel: Not Applicable
- D. Equipment (Over \$5,000 per item):

Item(s) (1)	Quantity (2)	Amount (3)	% Charged (4)	Total Cost (5)
2WD Vehicle Plus Up Fit	2	\$65,829.72	100%	\$131,659.44
Mobile Fixed Radio	1	\$7,500.00	100%	\$7,500.00

<b>TOTAL EQUIPMENT REQUEST</b>	<b>\$139,159.44</b>
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**JUSTIFICATION:**

Huachuca City Police Department (HCPD) will use funding to purchase Law Enforcement Vehicles and Mobile Fixed Radio.

These vehicles will make it easier and safer for our officers to carry out their duties. These fully marked law enforcement vehicles are mobile offices that enable officers to have all they need to successfully complete any assignment that comes their way. The radio enables direct connection with SEACOM and other organizations, including ourselves.

The majority of our patrol cars today are past their legally permitted life expectancy. These cars break down frequently and aren't as dependable as they need to be. To address the alarming rise in Fail to Yield instances, I am asking for two (2) extra police cars. As a point of comparison, during the six-month period ending on August 31, 2022, there were 107 vehicle pursuits (Failure To Yields) and 595 human smuggling instances involving 1,629 undocumented aliens, 324 of whom were recognized as criminal victims.

One (1) of these law enforcement vehicles will need to have a brand-new Motorola radio installed. HCPD has an existing radio that can be placed in the second (2<sup>nd</sup>) vehicle; therefore, one radio will suffice.



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**E. Supplies (Items Costing Less Than \$5,000.00 per unit):**

Item(s) (1)	Quantity (2)	Amount (3)	% Charged (4)	Total Cost (5)
Decals	2	\$900.00	100%	\$1,800.00
FLIR/Noptic	2	\$3,866.67	100%	\$7,733.34

<b>TOTAL EQUIPMENT REQUEST</b>	<b>\$9,533.34</b>
--------------------------------	-------------------

***JUSTIFICATION:***

These funds will be used to purchase decals for both new vehicles and the two (2) FLIR/Optic night vision optics be installed in these two vehicles to help with routine night operations.

**F. Contractual: Not Applicable**

**G. Other: Not Applicable**

**H. Total Direct Charges:**

<b>TOTAL DIRECT CHARGES</b>	<b>\$148,692.78</b>
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**I. Administration: Not Applicable**

**J. Total Project Costs:**

<b>TOTAL REQUEST- TOTAL PROJECT COSTS (Sum of Total Direct Costs and Admin Costs)</b>	<b>\$148,692.78</b>
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***JUSTIFICATION:***

The Town of Huachuca City is located from approximate mileposts 314.1 through 311.8 on State Route 90. Per the last ADOT traffic study, it was determined that approximately 15,000 vehicles travel our two lane each, north and south roadway system. Our town has a population of approximately 1,650 people (per the last census count). SR90 is a nexus between the border and all parts north for the illegal smuggling of drugs, US currency, Humans, and weapons. SR90 connects Mexico, Douglas, Sierra Vista from the south to Whetstone, Benson, and interstate I-10 to all points north through Arizona and up into the United States.

The Huachuca City Police Department (HCPD) serves our community through community policing, community events hosted by the Town of Huachuca City as well as the surrounding communities of Sierra Vista and Whetstone. HCPD is a small and dedicated agency with limited funding for Border Security

The funds will improve HCPD's capacity to identify, seize, and uphold all laws in their capacity as sworn police officers for the great state of Arizona. Real-time information from the field as it occurs during these incidents, which are real-time events that need to be recorded, is equally valuable. An intelligence analyst (supplied by the National Guard) is being trained by HCPD to gather this data and pass it along to the proper, authorized law enforcement agencies. It is the intention and duty of HCPD to effectively and legally identify and enforce infractions of Federal, State (Arizona Revised Statute), and Town Code laws pertaining to the safety of the public. Located next to Sierra Vista, Huachuca City is a small rural community. The East and West sides of our town are bordered by Fort Huachuca. In Cochise County, Arizona's southeast, is where Huachuca City is located. Residents of the Town of Huachuca City are retired people, active military personnel, and members of the working class. About \$29,829 is the typical salary per year. Residential dwellings and commercial buildings make up the Town's three (3) square miles. The city landfill is the primary source of city funding. Due to the illicit transportation (smuggling) of illegal substances and aliens, State Route 90, which passes through the Town for two miles, poses a special risk to the neighborhood. The recruitment of individuals to Operation Safe Streets who are physically in control of a motor vehicle while passing through our town is another opportunity to grow the organization. Criminal trespass, criminal damage, assaults, drug investigations, and impaired driving are just a few of the criminal actions that these individuals engage in.



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**K. BUDGET SUMMARY:**

Category	Year 1	Year 2*	Year 3*	Year 4*	Year 5*	Total Project Costs
Personnel						
Fringe						
Travel						
Equipment	\$139,159.44					\$139,159.44
Supplies	\$9,533.34					\$9,533.34
Contractual						
Other						
Total Direct Charges	\$148,692.78					\$148,692.78
Administration						
<b>Total Project Costs</b>	<b>\$148,692.78</b>					<b>\$148,692.78</b>

\*FOR FUTURE REQUESTED YEARS



# Ruben A. Villa & Associates, LLC

INVOICE

16601 S Graythorn View PI  
Vail, AZ 85641  
Phone (520) 977-1015

DATE: August 23, 2023  
INVOICE # H559-2023

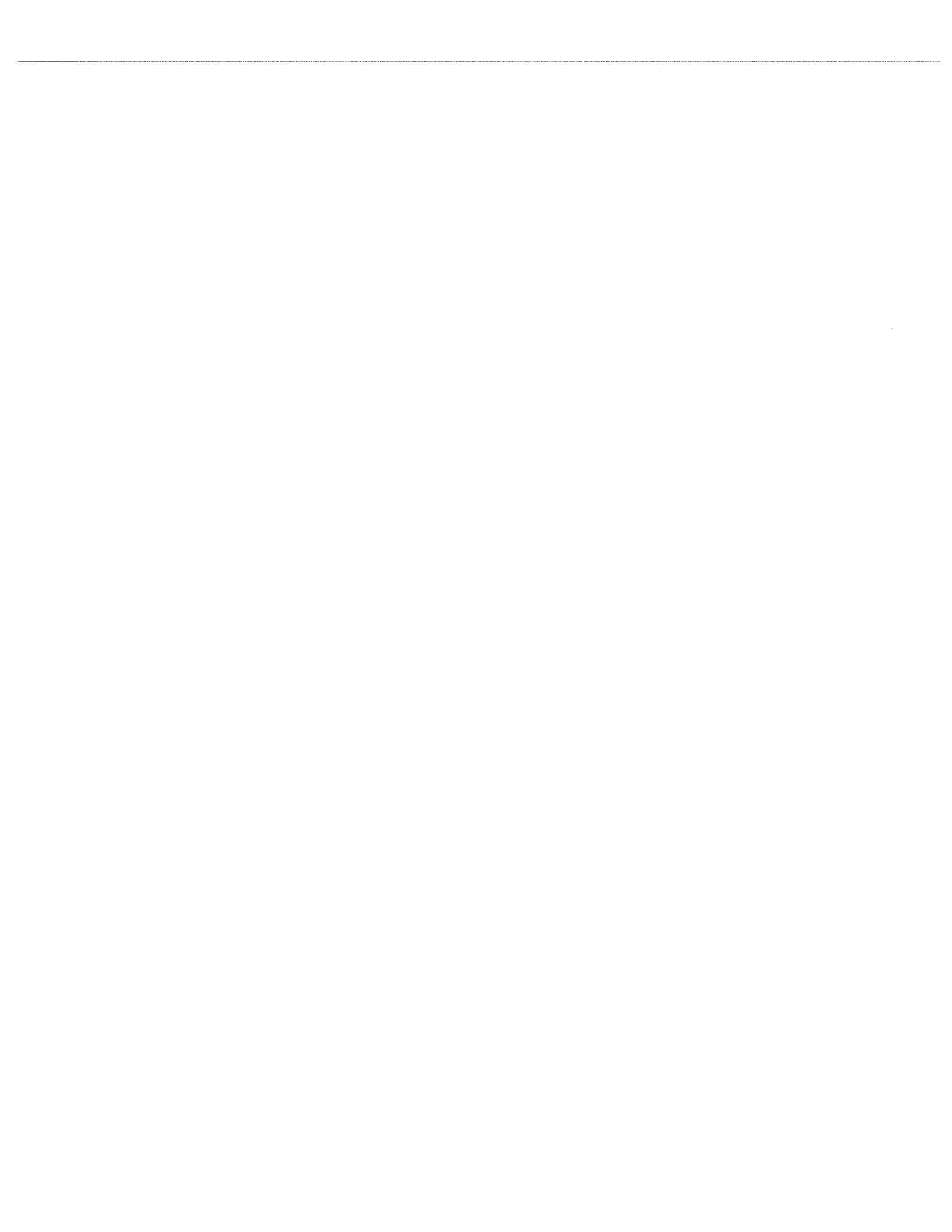
**BILL TO:**  
TOWN OF HUACHUCA CITY  
Accounts Payable  
500 N Gonzales Blvd  
Huachuca City, AZ 85616  
(520) 456-1354

**FOR:** Consulting Services

DESCRIPTION	Total Hours	Actual Hours	Above Retainer	RATE	AMOUNT
<u>Consulting Services (detail attached)</u>	-				
March 2023	9:42			\$ 85.00	\$ 823.84
April 2023	42:29			\$ 85.00	\$ 3,608.20
May 2023	86:09			\$ 85.00	\$ 7,316.90
June 2023	54:05			\$ 85.00	\$ 4,593.41
July 2023	2:01			\$ 85.00	\$ 171.28
August 2023	5:42			\$ 85.00	\$ 484.11
<b>ACTUAL</b>	200.1				\$ 17,011.31
<b>CONTRACT MAXIMUM</b>	90.0				\$ 7,650.00
<b>PAID TO DATE</b>					(7,650.00)
<b>BALANCE</b>					\$ 9,361.31
<b>ADJUSTMENT</b>					\$ (1,817.40)

**TOTAL THIS INVOICE**

**\$ 7,543.91**



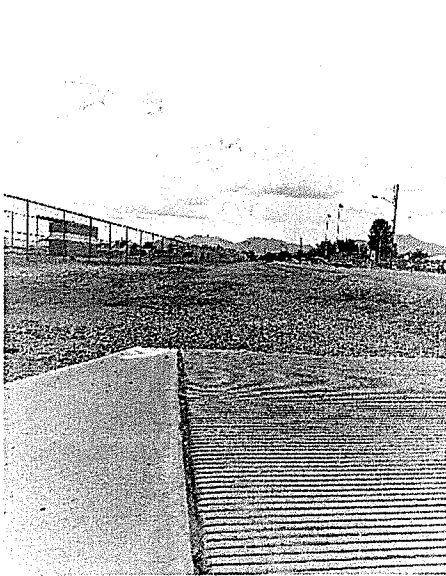


# Gila Street Improvements



## Project Overview

A key connecting roadway in the Town of Huachuca City, Gila Street, is the fourth highest ranked priority for improvement in the Town. Gila Street links the residential areas to the north to Town services that include the Town Hall, Town Library, Senior Center, Town Park and Pool, and the Huachuca City Elementary School.



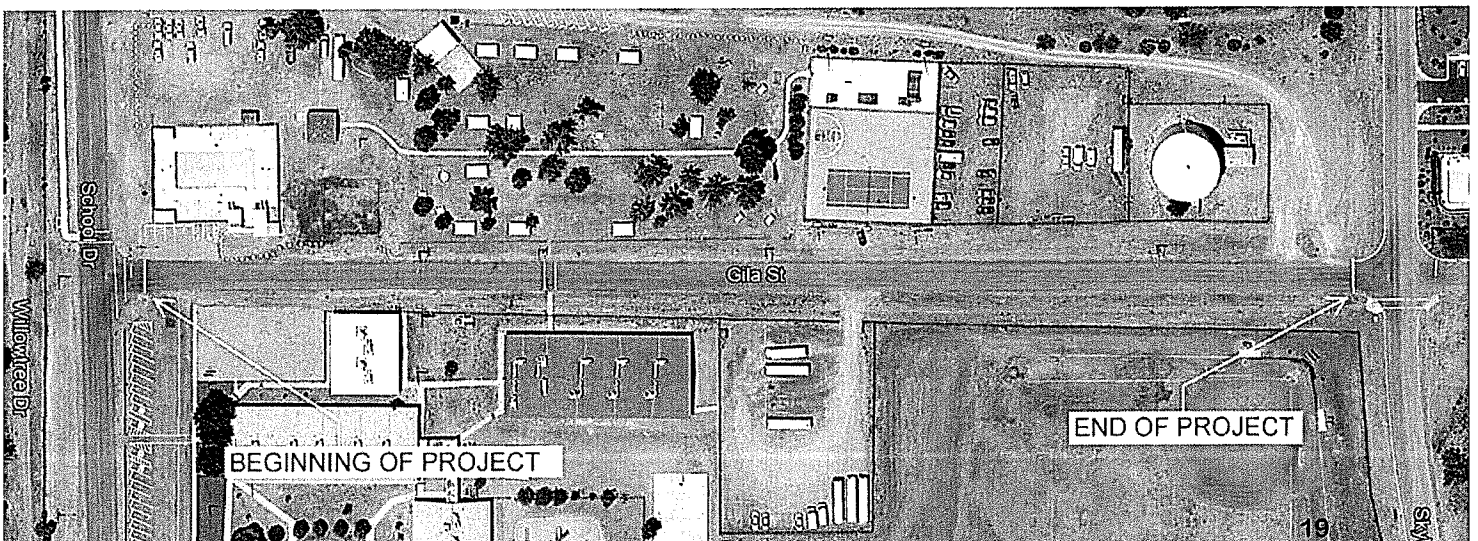
This corridor lacks continuous sidewalks or pathways, during storms flooding occurs, there is no protective curb and gutter in place. There is a need to address travel needs that conflict with in-street parking during peak school activities.

The Town's HURF funds average about \$165,000 annually, a decline from last year. A funding partnership with the State could quickly address these priority infrastructure needs in this small rural Town.

Improvements would include a roadway surface reconstruction, adding or replacing drainage features, connecting to existing pedestrian paths or sidewalks, and extending pathways to form safe and continuous vehicle and pedestrian access to the school.

The Town services and the Huachuca City Elementary school serve a larger regional population that include the Whetstone area. The SVMPO Board and the Town are proud to support both student and senior services and appreciate the State's support to improve transportation connections within their Town.

## Vicinity Map & Site



## Project Lead

Town of Huachuca City, Arizona

## Project Schedule

Design start in early 2025

Construction completed by late 2026

## Project Cost

Total Project Cost: \$1,375,000

State Surplus Request: \$1,305,000

Local Contribution: \$70,000

## Contact Info

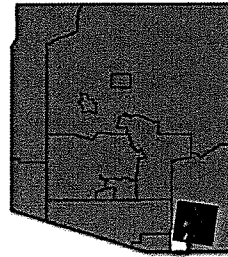
Suzanne Harvey

Town Manager, Huachuca City

520-456-1354

[sharvey@huahucacityaz.gov](mailto:sharvey@huahucacityaz.gov)

## Location



Town of Huachuca City  
Cochise County

Az Legislative District 14

SVMPO Region

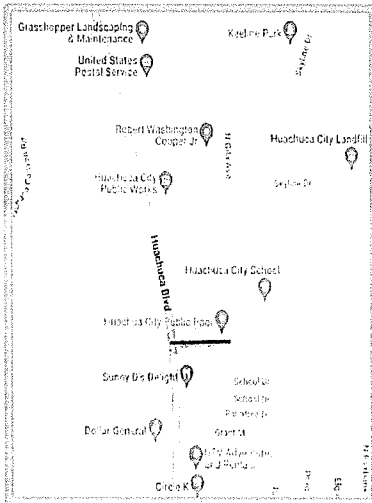


# School Drive Improvements



## Project Overview

The primary connection roadway in the Town of Huachuca City, School Drive, is the third highest ranked priority roadway for improvement for the Town. This key connecting roadway serves the Town Hall, Fire Dept., Town Library, Senior Center, Town Park and Pool and the Huachuca City Elementary School.



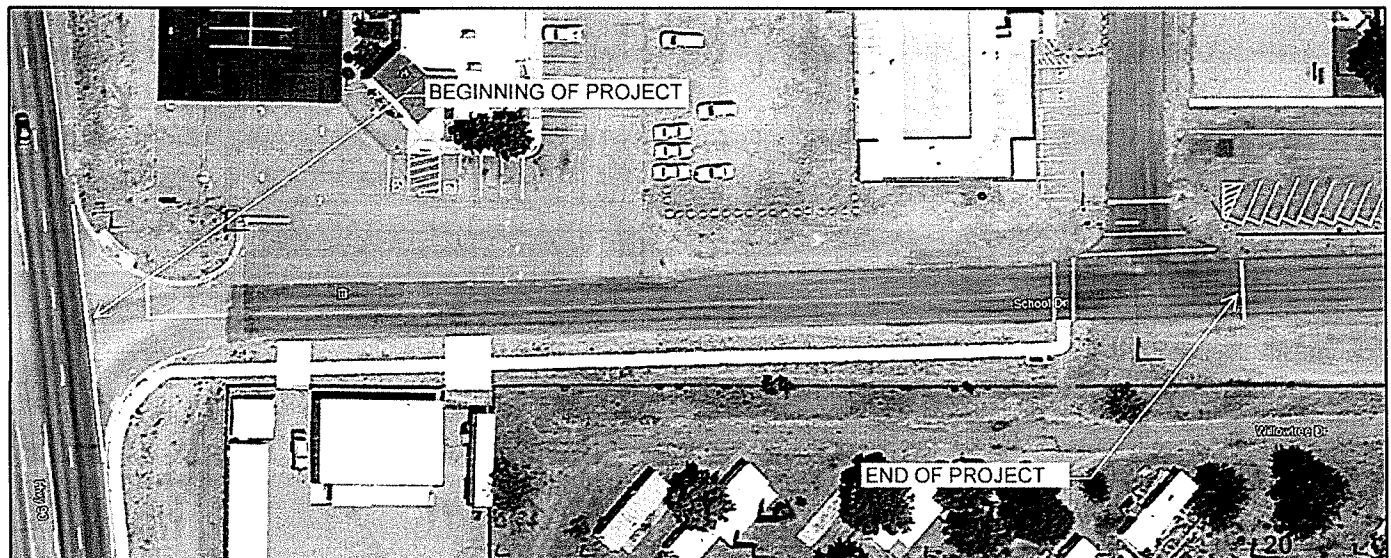
The busiest residential roadway in the Town, the School Drive corridor lacks connecting sidewalks or pathways, drainage structures need to be improved or added, there are no protective curb and gutter along parts of this roadway, and control of access is needed into the Town Hall complex.

Although kept well maintained, the roadway surface is near the end of functional life. These transportation improvements would last for several decades into the future.

The Town's HURF funds average about \$165,000 annually, a decline from last year. A partnership with the State could provide the funds to immediately make needed improvements. Improvements would include a roadway surface reconstruction, access control, and pedestrian connections. These would tie into the improvements along Gila St., the State earmarked funded improvements on Skyline Drive, and a Town funded hard surfaced ADA pathway around the Town park.

The SVMPO Board, representing the Town of Huachuca City, the City of Sierra Vista, and Cochise County, unanimously voted on August 23, 2023, to request state funding for this project.

## Vicinity Map & Site



## Project Lead

Town of Huachuca City, Arizona

## Project Schedule

Design start in early 2025

Construction completed by late 2026

## Project Cost

Total Project Cost: \$555,000

State Surplus Request: \$525,000

Local Contribution: \$30,000

## Contact Info

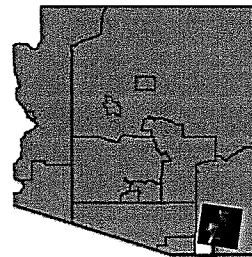
Suzanne Harvey

Town Manager, Huachuca City

520-456-1354

[sharvey@huahucacityaz.gov](mailto:sharvey@huahucacityaz.gov)

## Location



Town of Huachuca City  
Cochise County

Az Legislative District 14

SVMPO Region



## Notice of Mini-Grant Award



August 21, 2023

Stephanie Fulton  
Huachuca City Public Library  
506 N. Gonzales Boulevard  
Huachuca City, AZ 85616



Dear Ms. Fulton,

Congratulations! We are pleased to notify you that the proposal **Huachuca City Library Diaper Bank** has been selected for funding through the **AZ Librarians Fostering Resilient Rural Communities AHEAD AZ\*** mini-grant opportunity. Award details are below:

Funding amount: **\$4,000**  
Funding period: **September 1, 2023 – April 30, 2024**  
Funds disbursement: **week of September 4, 2023**

This award offer is subject to your agreement to the following:

- Project director or designated staff member will participate in virtual Wednesday "Community of Practice" meetings (*meetings are in lieu of progress report submissions; dates are tentative and subject to change*)
  - **October 25, 2023**, 2:00pm-3:30pm
  - **January 17, 2024**, 2:00pm-3:30pm
  - **April 3, 2024**, 2:00pm-3:30pm
- Participate in virtual one-hour training sessions (up to 6). Note, sessions will be available on demand after the initial presentation dates.
- Attend a brief mini-grant orientation Zoom session on **September 6, 2023**, 2:00pm – 2:30pm (*Zoom link: <https://arizona.zoom.us/j/85010393384>*)
- Submit final report by **May 14, 2024**, including expenditure detail and any marketing materials developed/disseminated during program implementation (*template will be provided*)
- For mini-grants involving food items, a key project staff member must hold and provide a copy of a valid *Arizona Food Handlers Card*

To accept this award offer, please return a signed copy of this letter to [schweers@arizona.edu](mailto:schweers@arizona.edu) (*electronic signature is acceptable*) by **August 25, 2023** and indicate your preference for delivery of funds. Please also include a copy of your fiscal entity's W9 form.

Thank you,

*Lisa Lewis*

Lisa Lewis  
AzLA President

*Laura Schweers*

Laura Schweers  
AzCRH Program Management Assistant

I certify that the **Huachuca City Public Library** accepts the terms outlined in this letter.

*Stephanie Fulton*

Signature

*8/22/2023*

Date

I prefer to receive funds by:  electronic delivery  mailed paper check

\* *Advancing Health Equity, Addressing Disparities (AHEAD AZ) is a UA Arizona Center for Rural Health (AzCRH) program funded through the AZ Department of Health Services (Contract No: CTR056154) – US Department of Health and Human Services, Centers for Disease Control and Prevention (CDC) National Initiative to address COVID-19 health disparities among populations at high risk for COVID-19 morbidity and mortality including those in rural and under-resourced communities.*

